



HOME GUARANTY CORPORATION

Annual Procurement Plan FY 2019*

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget			Remarks
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	A. Goods and Services											
P01-2019	Security Services - Head Office and Projects	Admin. Dept. & AMDG	Competitive Bidding	Nov-2018	Dec-2018	July 2019	Aug-2019	Corporate Budget	33,634,889.71	6,134,889.71	27,500,000.00	Undergone 2nd post qualification
P02-2019	Manpower Services	HRD	Competitive Bidding	Nov-2018	Dec-2018	Jan-2019	Jan-2019	Corporate Budget	22,540,407.97	22,540,407.97		
P03-2019	Production and Printing of Annual Report for 2018 Accomplishments	Corplan Dept.	Competitive Bidding	Jul-2019	Jul-2019	Aug-2019	Aug-2019	Corporate Budget	1,650,000.00	1,650,000.00		
P04-2019	Lease of photocopy machines	Admin. Dept.	Competitive Bidding	Jan-2019	Feb-2019	Mar-2019	May-2019	Corporate Budget	595,320.00	595,320.00		3 year contract for the requirement; estimated budget covers only the 1st year of the period of the contract
P05-2019	Corporate Giveaways	Corplan	Competitive Bidding	Jul-2019	Sep-2019	Oct-2019	Nov-2019	Corporate Budget	3,000,000.00	3,000,000.00		
P06-2019	Rehabilitation of two (2) elevated water tanks in C5	AMD	Competitive Bidding	Apr-2019	May-2019	Aug-2019	Aug-2019	Corporate Budget	1,320,000.00		1,320,000.00	
P07-2019	Engagement of services of an external appraiser for the appraisal of properties in Tierra Nova, Caloocan City	AMD	NP-53.9 Small Value Procurement	N/A	Nov-2018	Jan-2019	Jan-2019	Corporate Budget	10,000.00		10,000.00	19 AUG - 1 PM 2019
P08-2019	Engagement of services of an external appraiser for the valuation of properties located in Karagatan Village, located in Mariveles, Bataan	AMD	NP-53.9 Small Value Procurement	N/A	Jun-2019	Jul-2019	Jul-2019	Corporate Budget	10,000.00		10,000.00	
P09-2019	Engagement of services of external appraisers for the appraisal of properties located in Balay Ticala, Misamis Oriental	AMD	NP-53.9 Small Value Procurement	N/A	May-2019	Jul-2019	Jul-2019	Corporate Budget	35,000.00		35,000.00	
P10-2019	Engagement of services of an external apraiser for the appraisal of properties in Trinidad Village located in Bacolor, Pampanga	AMD	NP-53.9 Small Value Procurement	N/A	Jun-2019	Jul-2019	Jul-2019	Corporate Budget	10,000.00		10,000.00	
P12-2019	Appraisal services for the appraisal of various Retail/AKPF accounts	AMD	NP-53.9 Small Value Procurement	As needed				Corporate Budget	475,000.00		475,000.00	

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P13-2019	Engagement of services of external appraisers for the appraisal of San Pablo Properties located in San Pablo City	AMD	NP-53.9 Small Value Procurement	N/A	May-2019	Jun-2019	June-2019	Corporate Budget	22,000.00		22,000.00	
P14-2019	Engagement of services of external appraisers for the appraisal of Modern Village Properties located in Pili, Camarines Sur	AMD	NP-53.9 Small Value Procurement	N/A	Sep-2019	Sep-2019	Sep-2019	Corporate Budget	30,000.00		30,000.00	
P15-2019	Engagement of services of external appraisers for the appraisal of properties located in Divine Grace Subdivision	AMD	NP-53.9 Small Value Procurement	Sep-2019	N/A	Sep-2019	Sep-2019	Corporate Budget	30,000.00		30,000.00	
P16-2019	Engagement of services of an external appraiser for the appraisal of properties located in Heroes Ridge Subdivision, Mariveles, Bataan	AMD	NP-53.9 Small Value Procurement	Sep-2019	N/A	Sep-2019	Sep-2019	Corporate Budget	45,000.00		45,000.00	
P17-2019	Engagement of services of an external appraiser for the appraisal of properties located in Our Lady's Village located in Virac, Catanduanes	AMD	NP-53.9 Small Value Procurement	Sep-2019	N/A	Sep-2019	Sep-2019	Corporate Budget	45,000.00		45,000.00	
P18-2019	Engagement of services of external appraisers for the appraisal of properties located in Villa Manaoag, Manaoag, Pangasinan	AMD	NP-53.9 Small Value Procurement	Nov-2019	N/A	Nov-2019	Nov-2019	Corporate Budget	48,000.00		48,000.00	
P19-2019	Engagement of services of external appraisers for the appraisal of properties located in Finasia Homes located in Paranaque City	AMD	NP-53.9 Small Value Procurement	Sep-2019	N/A	Sep-2019	Sep-2019	Corporate Budget	49,000.00		49,000.00	
P20-2019	Engagement of services of external appraisers for the properties located in Resident's Tower, Quezon City	AMD	NP-53.9 Small Value Procurement	Nov-2019	N/A	Nov-2019	Nov-2019	Corporate Budget	49,000.00		49,000.00	
P21-2019	Engagement of services of an external appraiser for the appraisal of properties located in Eagle Crest Villa Subdivision and Pinesville, Baguio City	AMD	NP-53.9 Small Value Procurement	Nov-2019	N/A	Dec-2019	Dec-2019	Corporate Budget	45,000.00		45,000.00	
P22-2019	Procurement of a service provider to conduct the 2019 Third Party Customer Satisfaction Survey	Corplan Dept.	NP-53.9 Small Value Procurement	Aug-2019	Aug-2019	Sep-2019	Sep-2019	Corporate Budget	500,000.00	500,000.00		
P23-2019	Survey works for acquired assets	AMDG-AMD/Legal Group	NP-53.9 Small value Procurement	As needed				Corporate Budget	200,000.00		200,000.00	


P24-2019	Procurement of services for pest control treatment	Admin. Dept.	NP-53.9 Small Value Procurement	Apr-2019	Apr-2019	May-2019	May-2019	Corporate Budget	132,000.00	132,000.00		
P25-2019	Procurement of Alkaline Drinking Water	Admin. Dept.	NP-53.9 Small Value Procurement	Jul-2019	Jul-2019	Aug-2019	Aug-2019	Corporate Budget	168,000.00	168,000.00		
P26-2019	Catering services for various corporate activities	Various Units	NP-53.9 Small Value Procurement	As needed				Corporate Budget	990,000.00	990,000.00		
P27-2019	Repair and maintenance of HGC service vehicles	Admin. Dept.	NP-53.9 Small Value Procurement	As needed				Corporate Budget	2,387,055.50	2,387,055.50		
P28-2019	Training services for HGC Quality and Information Management System	MISD	NP-53.9 Small Value Procurement	Apr-2019	Apr-2019	May-2019	May-2019	Corporate Budget	200,000.00	200,000.00		
P29-2019	Procurement of packed meals for various corporate activities of HGC	HRD/Admin/Treasury/Corplan	NP-53.9 Small Value Procurement	As needed				Corporate Budget	350,800.00	350,800.00		
P30-2019	Lease of office premises	Admin. Dept.	NP-53.10 Lease of Venue and Property	N/A	N/A	N/A	Jun-2019	Corporate Budget	55,272,776.86	55,272,776.86		Contract renewed
P31-2019	Venue for Corporate Teambuilding Activity (with meals and accommodation)	HRD	NP-53.10 Lease of Venue and Property	Apr-2019	May-2019	May-2019	May-2019	Corporate Budget	1,227,986.00	1,227,986.00		
P32-2019	Bus rental for Corporate Teambuilding	HRD	NP-53.9 Small Value Procurement	Apr-2019	May-2019	May-2019	May-2019	Corporate Budget	154,000.00	154,000.00		
P33-2019	Preventive maintenance split-type and window-type air conditioning unit	Admin. Dept.	NP-53.9 Small Value Procurement	Quarterly requirement				Corporate Budget	138,000.00	138,000.00		
P34-2019	Preventive maintenance of centralized air conditioning units and other mechanical equipments	Admin. Dept.	NP-53.9 Small Value Procurement	Aug-2019	Sep-2019	Sep-2019	Sep-2019	Corporate Budget	990,000.00	990,000.00		
P35-2019	Common/non-common office supplies	Admin. Dept.	NP-53.5 Agency to Agency	Quarterly purchase				Corporate Budget	1,895,061.22	1,895,061.22		Item/s not available in PS-DBM will be procured from other sources using Shopping as mode of procurement or through Direct Contracting
P36-2019	Purchase of toner/ribbon for existing Kyocera and Pearl Printer	Admin. Dept.	Direct Contracting	Quarterly purchase/as needed				Corporate Budget	2,270,800.00	2,270,800.00		
P37-2019	Publication of Notice of Sale	AMDG-MSD	NP-53.6 Media Services	Quarterly requirement				Corporate Budget	1,000,000.00	1,000,000.00		
P38-2019	Newspaper subscription	Admin. Dept.	NP-53.9 Small Value Procurement	Dec-2018	Dec-2018	Jan-2019	Jan-2019	Corporate Budget	213,512.15		213,512.15	
P39-2019	Venue for the 2019 HGC Sportsfest	HRD	NP-53.10 Lease of Venue	June 2019				Corporate Budget	115,000.00	115,000.00		

P40-2019	Provision for buffet lunch for the 2019 HGC Thanksgiving	HRD	NP-53.9 Small Value Procurement	Nov-2019	N/A	Nov-2019	Dec-2019	Corporate Budget	222,100.00	222,100.00		
P41-2019	Giveaways and prizes for the 2019 HGC Thanksgiving	HRD	NP-53.9 Small Value Procurement	Nov-2019	N/A	Nov-2019	Dec-2019	Corporate Budget	333,120.00	333,120.00		
P42-2019	Procurement of lights and sounds, and cocktails for the 2019 HGC Thanksgiving	HRD	NP-53.9 Small Value Procurement	Nov-2019	N/A	Nov-2019	Nov-2019	Corporate Budget	120,000.00	120,000.00		
P43-2019	Christmas Giveaways for HGC's valued clients/partners/counterparts	Various Units	NP-53.9 Small Value Procurement	Oct-2019	N/A	Nov-2019	Nov-2019	Corporate Budget	300,000.00	300,000.00		
P44-2019	Token for the orientation on payment facilities on housing amortization for HGC clients	Treasury /GAD	NP-53.9 Small Value Procurement	May-2019	May-2019	Jun-2019	Jun-2019	Corporate Budget	270,000.00	270,000.00		
P45-2019	Various furnitures and fixtures	OVP-CSG/Controllershship/HRD/Corplan	NP-53.9 Small Value Procurement	As needed				Corporate Budget	532,000.00		532,000.00	
P46-2019	Paper shredder	Admin. Dept./ACU/BDAED	NP-53.9 Small Value Procurement	May-2019	N/A	Jun-2019	Jun-2019	Corporate Budget	83,369.00		83,369.00	
P47-2019	Vault	Admin. Dept.	NP-53.9 Small Value Procurement	N/A	N/A	Mar-2019	Mar-2019	Corporate Budget	42,350.00		42,350.00	
P48-2019	Camera	RMGCD/Treasury/AMDG	NP-53.9 Small Value Procurement	N/A	N/A	Mar-2019	Mar-2019	Corporate Budget	65,400.00		65,400.00	
P49-2019	Filing Cabinets/Steel Cabinets/Racks	RMGCD/Controllershship/HRD/OP/CorSec/ACU/AMD-Gty	NP-53.9 Small Value Procurement	May-2019	May-2019	Jun-2019	Jun-2019	Corporate Budget	835,000.00		835,000.00	
									134,651,948.41	102,957,317.26	31,694,631.15	
B. Information Systems Technology												
P50-2019	IPBX Sytem/Network Switches and Hubs	MISD	Competitive Bidding	Sep-2019	Sep-2019	Oct-2019	Oct-2019	Corporate Budget	6,205,264.00		6,205,264.00	Item's procurement program is transferred from 2018 to 2019
P51-2019	Generator Set - Data Center	MISD	Competitive Bidding	Nov-2019	Nov-2019	Dec-2019	Dec-2019	Corporate Budget	1,500,000.00		1,500,000.00	
P52-2019	Cloud-based backup and recovery solution	MISD	Competitive bidding	Oct-2019	Oct-2019	Nov-2019	Nov-2019	Corporate Budget	2,000,000.00		2,000,000.00	for re-bidding
P53-2019	Firewall	MISD	Competitive Bidding	Jun-2019	Jul-2019	Jul-2019	Jul-2019	Corporate Budget	1,500,000.00		1,500,000.00	
P54-2019	Data Center Fire Suppression System	MISD	Competitive Bidding	Nov-2019	Nov-2019	Dec-2019	Dec-2019	Corporate Budget	1,200,000.00		1,200,000.00	
P55-2019	Unified Threat Management Platform	MISD	NP-53.9 Small Value Procurement	Mar-2019	Mar-2019	Apr-2019	Apr-2019	Corporate Budget	750,000.00	750,000.00		
P56-2019	Scanner	Various Units	NP-53.9 Small Value Procurement	Oct-2019	Oct-2019	Nov-2019	Nov-2019	Corporate Budget	800,500.00		800,500.00	
P57-2019	Antivirus software license	MISD	NP-53.9 Small Value Procurement	Nov-2019	Nov-2019	Nov-2019	Nov-2019	Corporate Budget	750,000.00	750,000.00		

P58-2019	Services of an ISO Certifying Organization	MISD	NP-53.9 Small Value Procurement	Feb-2019	Mar-2019	Apr-2019	May-2019	Corporate Budget	750,000.00	750,000.00		
P59-2019	Printers	Various Units	NP-53.9 Small Value Procurement	As needed by any of the groups/departments/units				Corporate Budget	500,000.00		500,000.00	
P60-2019	Multimedia Projector	Various Units	NP-53.9 Small Value Procurement	As needed				Corporate Budget	720,000.00		720,000.00	
P61-2019	Laptop	Various units	NP-53.9 Small Value Procurement	As needed				Corporate Budget	275,000.00		275,000.00	
P62-2019	Systems Security/Hardware/Software and Upgrade	MISD	NP-53.9 Small Value Procurement	Sep-2019	Sep-2019	Oct-2019	Oct-2016	Corporate Budget	880,000.00		880,000.00	
									17,830,764.00	2,250,000.00	15,580,764.00	
	C. Consultancy											
P63-2019	Consultancy services to assist in enhancing the systems and processes of the Audit and Compliance Unit	ACU	Competitive Bidding	Aug-2019	Sep-2019	Sep-2019	Oct-2019	Corporate Budget	1,000,000.00	1,000,000.00		New timeline of activities
									1,000,000.00	1,000,000.00		
	D. Others											
P64-2019	Office uniform for CY 2019	HRD	NP-53.9 Small Value Procurement	Mar-2019	N/A	Apr-2019	Apr-2019		198,000.00	198,000.00		
P65-2019	Rice	Admin. Dept.	NP-53.9 Small Value Procurement	Quarterly purchase				Corporate Budget	540,000.00	540,000.00		
	Sub-Total								738,000.00	738,000.00	-	
	E. Additional requirements											
P66-2019	Provision of Services of an External Licensed Geodetic Engineer to Conduct and Complete the Three (3) Phases of Survey Works on Phase 2 of Pinesville Subdivision in Brgy. Kias, Baguio City	AMDG	Competitive Bidding	May-2018	Jul-2018	Jul-2018	Aug-2018	Corporate Budget	1,466,000.00	1,466,000.00		
P67-2019	Wellness Center Services	HRD	NP-53.5 Small Value Procurement	Jul-2019	Aug-2019	Aug-2019	Aug-2019	Corporate Budget	988,563.33	988,563.33		
P68-2019	Electronic Legal Publication	Legal Group	NP - 50 Direct Contracting	N/A	N/A	Mar-2019	Apr-2019	Corporate Budget	104,053.60	104,053.60		
P69-2019	Repair of split-type and centralized airconditioning unit	Admin. Dept.	NP- 53.9 Small Value Procurement	As need arises				Corporate Budget	220,000.00	220,000.00		
P70-2019	Procurement of appraisal services for called accounts	RMGCD	NP - 53.9 Small Value Procurement	As need arises				Corporate Budget	1,200,000.00	1,200,000.00		Procurement will proceed once the client called on HGC's guaranty
P71-2019	Safekeeping services for TCTs and other securities	Treasury Department	NP- 53.5 Agency-to-Agency	N/A	N/A	May-2019	Jun-2019	Corporate Budget	775,000.00	775,000.00		

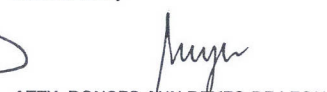
P72-2019	Procurement of tarpaulin for the orientation of e-payment facility using LBP's portal	GAD/Treasury Dept.	NP-53.9 Small Value Procurement	N/A	Jun-2019	Jun-2019	Jun-2019	Corporate Budget	10,000.00	10,000.00		
P73-2019	Venue for the various gender-related seminars/trainings	GAD	NP- 53.10 Lease of Venue	As needed				Corporate Budget	800,000.00	800,000.00		
P74-2019	Venue for HGC's 2018 Performance Assessment and 2019 Strategic Planning	Corplan	NP-53.10 Lease of Venue	February 2019				Corporate budget	350,000.00	350,000.00		
P75-2019	Highly technical consultant/s to conduct trainings/seminars and review guidelines and policies	GAD	NP-53.7 Highly Technical Consultant	As needed				Corporate budget	500,000.00	500,000.00		
P76-2019	Installation of signages and markers/maintenance of courtesy lanes	GAD/Treasury Dept./AMDG/Legal	NP-53.5 Small Value Procurement	N/A	Jul-2019	Aug-2019	Aug-2019	Corporate Budget	30,000.00	30,000.00		
P77-2019	Procurement of shirts/caps/jackets/tarpaulin for GAD-related activities/celebrations	GAD	NP- 53.9 Small Value Procurement	As needed				Corporate budget	105,000.00	105,000.00		
P78-2019	Appraisal services for the valuation of Guadalupe BLISS	AMDG	NP- 53.5 Agency to Agency	N/A	N/A	Aug-2019	Aug-2019	Corporate budget	255,000.00		255,000.00	
P79-2019	Back-up Fiber Internet Connection	MISD	NP-53.9 Small Value Procurement	Jul-2019	Jul-2019	Aug-2019	Aug-2019	Corporate budget	480,000.00	480,000.00		
	Sub-total								7,179,563.33	6,924,563.33	255,000.00	
	GRAND TOTAL								161,400,275.74	113,869,880.59	47,530,395.15	

Prepared by:



MARIA LOURDES B. ABAYARI
Member, BAC Secretariat

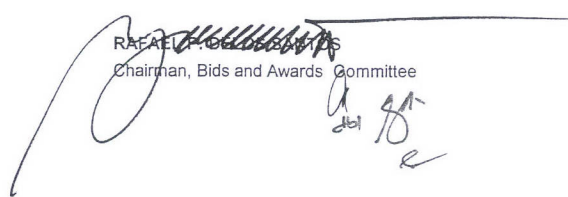
Reviewed by



ATTY. RONCES ANN REYES-DE LEON
Head, BAC Secretariat

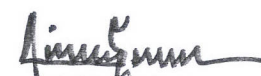
Recommending Approval:

For the Bids and Awards Committee



RAFAEL P. OCHOA
Chairman, Bids and Awards Committee

Approved by:



JIMMY B. SARONA
Officer-In-Charge

*As of June 30, 2019



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