

PRE-BID CONFERENCE

August 20, 2020

PROCUREMENT OF A SERVICE PROVIDER FOR THE SECURITY SERVICE REQUIREMENT OF PHILGUARANTEE

AGENDA

- Determination of a Quorum/Preliminaries
- General Guidelines and Ground Rules
- Brief Introduction to Pre-Bid Conference
- Offenses and Penalties
- Scope of Bids
- Funding Source
- Documents Comprising the Bid
- Procurement Timelines
- Questions and Clarifications



DETERMINATION OF A QUORUM

➤ Requirements:

- Presence of BAC Chair/Vice Chair
- Presence of Majority (4 including the BAC Chair/ Vice-Chair)

➤ Bids and Awards Committee

BAC Chair: Jimmy B. Sarona

Vice Chair: Arsenio C. De Guzman

Members: Rafael P. Delos Santos

Melinda M. Adriano

Estrellita N. Tesoro

Rosemarie N. Principe

Helen H. Santamaria



PRELIMINARIES

➤ Posting Requirements

Invitation to Bid and PBD were posted at the following places:

- PHILGUARANTEE and PhilGEPS websites
- Jade and CitiTower office's conspicuous places allotted for posting of Invitation to Bid



PRELIMINARIES

➤ Invitation to Observers

Sent via e-mail to the following:

- Philippine Chambers of Commerce and Industry
- Makati Business Club
- Philippine Institute of Supply Management
- Commission on Audit

(Note: invitation sent in writing is sufficient compliance)

GENERAL GUIDELINES AND GROUND RULES

- Observe silence
- Put your mobile devices on silent mode
- Avoid side meetings
- Questions and clarifications shall be entertained during open forum
- Raise your hand and wait to be acknowledge
- State your name and the company you represent before asking your question or stating your clarification

Pre-Bid Conference

➤ Discusses

- Eligibility requirements and Technical and Financial components

➤ Provides venue for questions and clarifications

- all prospective bidders are now given the opportunity to attend the pre-bid conference and raise questions or clarifications regardless whether they purchased the bidding documents or not.

Offenses and Penalties (Sec. 65 of the IRR of R.A. 9184)

- **Corrupt, Fraudulent, Collusive, and Coercive Practices**
- **Imprisonment of not less than six (6) years and one (1) day but not more than fifteen (15) years**

Scope of Bid

- Procuring Entity: **PHILIPPINE GUARANTEE CORPORATION**
- Name of the Contract: **PROCUREMENT OF A SERVICE PROVIDER FOR THE SECURITY SERVICE REQUIREMENT OF PHILGUARANTEE**
- Identification Number of the Contract: **ITB No. PGC-BAC-2020-002G**

Funding Source

- **Government of the Philippines (GOP) through Philippine Guarantee Corporation's Corporate Operating Budget for FY 2020**
- **Approved Budget for the Contract: Eight Million Two Hundred Sixty Four Thousand Five Hundred Ninety One Pesos (P8,264,591.00), inclusive of applicable taxes.**

DOCUMENTS COMPRISING THE BID

Eligibility and Technical Components

A. Eligibility Documents

Class “A” Documents

1. PhilGEPS Certificate of Registration and Membership under Platinum category;

OR

- a) Registration Certificate (SEC or DTI);
- b) Mayor’s/Business Permit or its Equivalent Document;
- c) Tax Clearance; and
- d) Audited Financial Statements for 2019.

OR

➤ A combination of both in case there are expired Class A Documents

A. Eligibility Documents Class “A” (cont’n)

2. Statement of all its ongoing government and private contracts; and

Statement of the Bidder’s SLCC similar to the contract to be bid, within the past five (5) years prior to the deadline for the submission and receipt of bids.

Note: Refer to ITB Clause 12.1.ii

A. Eligibility Documents Class “A” (cont’n)

3. NFCC computation

- must be at least equal to the ABC to be bid

Class “B” Documents

Joint Venture Agreement (JVA)

B. Technical Documents

1. Bid Security

- Bid Securing Declaration
- Cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit - **₱165,291.82**
- Surety Bond - **₱413,229.55**

Validity – December 30, 2020

B. Technical Documents (cont'n)

2. Conformity with technical specifications (Sections VI and VII of the Bidding Documents)
3. Sworn statement (Section VIII. Bidding Forms)

B. Technical Documents (cont'n)

4. For foreign bidders claiming eligibility by reason of their country's extension of reciprocal rights to Filipinos, a certification from the relevant government office of their country stating that Filipinos are allowed to participate in their government procurement activities for the same item or product.

DOCUMENTS COMPRISING THE BID

Financial Components

1. Financial Bid Form,;and
 2. Certification from the DTI
- All bids that exceed the ABC shall not be accepted.

BID VALIDITY

December 30, 2020

GPPB Resolution 09-2020

6. In consideration of the limited access to financial institutions, regulatory and other offices, as well as the implementation of government restrictions on transport and travel, ALLOW PEs to accept the following alternate documentary requirements for procurement activities during the State of Calamity, or implementation of community quarantine or similar restrictions declared or being implemented either in the locality of the PE or of the Bidder:
 - 6.1. Unnotarized Bid Securing Declaration;
 - 6.2. Expired Business or Mayor's permit with Official Receipt of the renewal application, subject to the submission of Business or Mayor's permit after awarding of contract but before payment;
 - 6.3. Unnotarized Omnibus Sworn Statement subject to compliance therewith after awarding of contract but before payment; and
 - 6.4. Performance Securing Declaration (PSD) in lieu of performance security to guarantee the winning bidder's faithful performance of obligations under the contract, subject to the following:

GPPB Resolution 09-2020

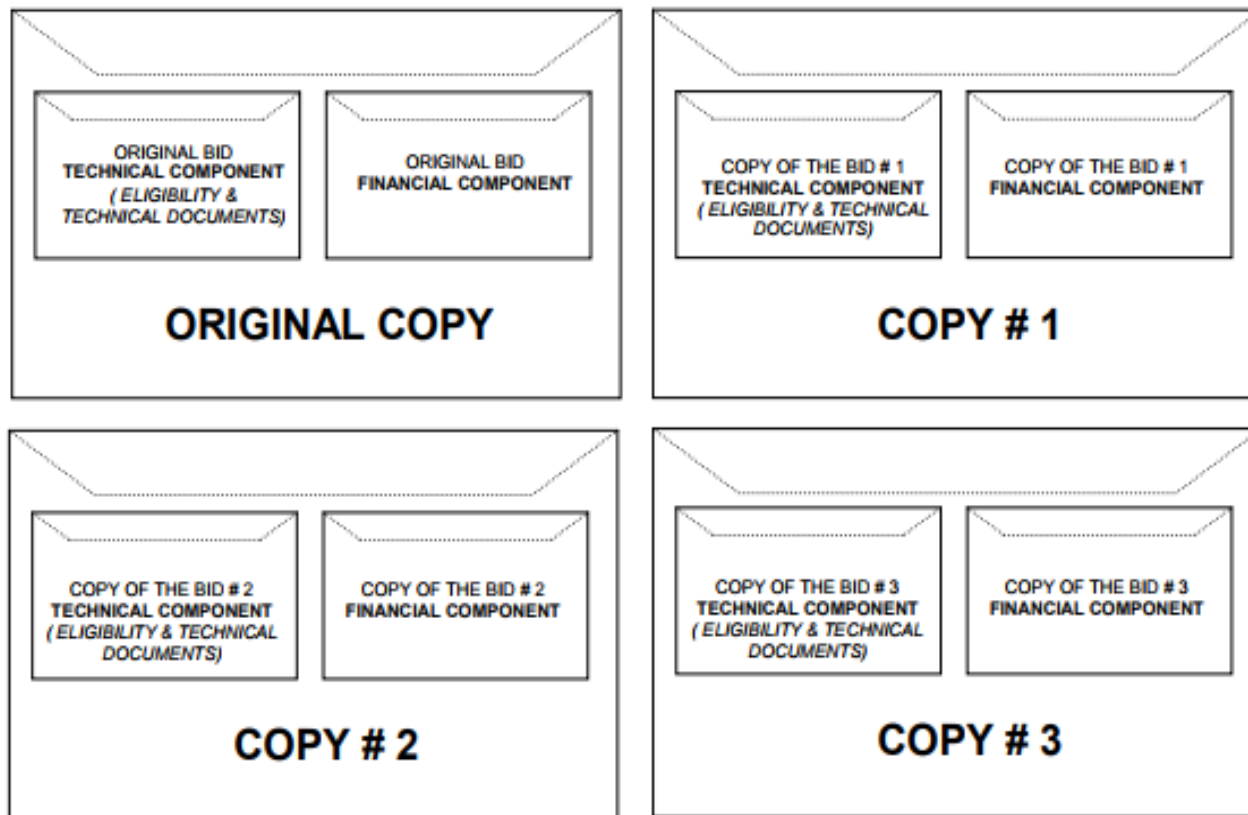
- a. Similar to the PSD used in Framework Agreement, such declaration shall state, among others, that the winning bidder shall be blacklisted from being qualified to participate in any government procurement activity for one (1) year, in case of first offense or two (2) years, if with a prior similar offense, in the event it violates any of the conditions stated in the contract
- b. An unnotarized PSD may be accepted, subject to the submission of a notarized PSD before payment unless the same is replaced with performance security in the prescribed form, as stated below; and
- c. The end-user may require the winning bidder to replace the submitted PSD with performance security in any of the prescribed forms under Section 39.2 of the 2016 revised IRR of RA No. 9184 upon lifting of the State of Calamity, or community quarantine or similar restrictions, as the case may be.

GPPB Resolution 09-2020

The BAC shall determine or validate the existence of the State of Calamity, or implementation of community quarantine or similar restrictions and may require the submission of documentary proof for this purpose.

SEALING AND MARKING OF BIDS

- Each Bidder shall submit **ONE (1)** **original** and **THREE (3)** **copies** of the first and second components of its bid.



SEALING AND MARKING OF BIDS

The envelopes containing the original and the copies shall then be enclosed in one single envelope and shall be marked as:

[BIDDER'S COMPANY NAME]
[COMPANY'S OFFICE ADDRESS]
[NAME OF PROJECT/BIDDING]

THE CHAIRPERSON
BIDS AND AWARDS COMMITTEE
PHILIPPINE GUARANTEE CORPORATION
Jade Building, 335 Sen. Gil Puyat Avenue
Makati City

DO NOT OPEN BEFORE [TIME AND DATE OF BID OPENING]

SEALING AND MARKING OF BIDS

The outer envelope as described in ITB Clause 20.2 shall be marked as:

ORIGINAL/COPY NO _____

[BIDDER'S COMPANY NAME]
[COMPANY'S OFFICE ADDRESS]
[NAME OF PROJECT/BIDDING]

THE CHAIRPERSON
BIDS AND AWARDS COMMITTEE
PHILIPPINE GUARANTEE CORPORATION
Jade Building, 335 Sen. Gil Puyat Avenue
Makati City

DO NOT OPEN BEFORE [TIME AND DATE OF BID OPENING]

IMPORTANT DATES AND REMINDERS

Cost of Bidding Documents	P10,000.00
Deadline of Submission of Bids	September 1, 2020; 1:45 P.M.
Address of Submission of Bids	Jade Bldg., 335 Sen. Gil Puyat Ave., Makati City
Schedule of Opening of Bids	September 1, 2020; 2:00 P.M.
Place of Opening of Bids	PHILIPPINE GUARANTEE CORPORATION , Multipurpose Hall, 5 th Floor, Jade Bldg., 335 Sen. Gil Puyat Ave., Makati City and via videoconferencing using google meet/webex/zoom. For this purpose, bidders who choose to attend via videoconferencing shall notify the BAC Secretariat at rardeleon@philguarantee.gov.ph of their google email address on or before September 1, 2020; 1:00 P.M.

IMPORTANT DATES AND REMINDERS

Request for Clarification	August 22, 2020 (10cd before submission of bids)
Supplemental Bids	August 25, 2020 (7cd before submission of bids)
Detailed Bid Evaluation	September 2-8, 2020
<u>Post Qualification</u>	September 9-18, 2020
Issuance of Notice of Award	September 19-25, 2020

Q & A

The floor is now open for your questions and clarifications