

## REQUEST FOR QUOTATION

1. The Philippine Guarantee Corporation (PhilGuarantee) invites all interested suppliers for the procurement of Toners, Image Drum, Image Belt and Image Fuser for OKi Printer C330DV/Mc362DN and hard drive, with the following specifications:

Item No.	Specifications	Total Qty. (Pieces)	Total Amount (Php)
1	MC362DN K Black	40	124,000.00
2	MC362DN Cyan	15	76,500.00
3	MC362DN Magenta	15	76,500.00
4	MC362DN Yellow	15	76,500.00
5	MC362DN Image Drum	6	69,000.00
6	MC362DN Image Belt	2	17,800.00
7	MC362DN Image Fuser	2	17,800.00
8	Hard Drive (USB 3.0 Connectivity, Bus Powered, Plug-and Play Compatible, USB 3.0 Included, Preformatted Windows MAC Compatible with Reformatting, at least 1 TB capacity)	3	9,000.00

2. Total Approved Budget for the Contract is **Pesos: Four Hundred Sixty-Seven Thousand One Hundred (Php467,100.00)**, inclusive of all applicable taxes.
  3. Partial bid is not allowed. The goods are grouped in a single lot and the lot shall not be divided into sub-lots for the purpose of bidding, evaluation, and contract award.
1. Delivery date: 5 days upon receipt of PO.
  2. All interested suppliers may submit signed quotation at the BAC Secretariat, Second Floor, Jade Bldg., 335 Sen. Gil J. Puyat Ave., Makati City, and/or through telefax no. 8-8897-3232 and/or [bac@philguarantee.gov.ph](mailto:bac@philguarantee.gov.ph) on or before **2:00 p.m. of November 20, 2020** together with the following documentary requirements:
    - Mayor's /Business Permit; and
    - PhilGEPS Registration Number
    - Omnibus Sworn Statement, (attached) or download from this link:  
[https://gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement\(Revised\).docx](https://gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement(Revised).docx)

**\*\* For individual providers, the BIR Certificate of Registration shall be submitted in lieu of Mayor's Permit.**



**PHILGUARANTEE**

Philippine Guarantee Corporation

6. Pursuant to GPPB Circular No. 21-2017 dated May 30, 2017, PhilGuarantee shall accept either: a. The 2020 Mayor's/Business Permit; or b. 2019 Mayor's/Business Permit and the Official Receipt as proof that the bidder has applied for the renewal of such permit for the year 2020. The bidder's 2020 Mayor's/Business Permit shall still be required as a condition for the processing of payment.
7. Pursuant to Section 6.3 of GPPB Resolution 09-2020, the PE is allowed to accept Unnotarized Omnibus Sworn Statement subject to compliance therewith after award of contract but before payment.
8. For further inquiries, please contact Ms. Rosemarie N. Principe or Ms. Karenina V. Joaquin at 8-897-3292 or at [bac@philguarantee.gov.ph](mailto:bac@philguarantee.gov.ph).
9. The PHILGUARANTEE Bids and Awards Committee reserves the right to reject any or all Bids/quotations or waive any required formality therein or to accept such offers as may be considered most advantageous to the Corporation.

A handwritten signature in black ink, appearing to read 'Jimmy B. Sarona', written over a horizontal line.

**JIMMY B. SARONA**

Chairperson

Bids and Awards Committee

**11 November 2020**