

REQUEST FOR QUOTATION

1. The Philippine Guarantee Corporation (PhilGuarantee) invites all interested suppliers to submit quotations for the procurement of Toners for Laserjet Printers *Please see attached Technical Specifications.*
2. Total Approved Budget for the Contract is **Pesos: Fifty-Seven Thousand (Php57,000.00)**, inclusive of all applicable taxes.
3. Partial quotation is not allowed.
4. All interested suppliers may submit signed quotation to the BAC Secretariat at bac@philguarantee.gov.ph on or before **9:00 a.m. of December 28, 2020** together with the following documentary requirements:

- Mayor's /Business Permit
- PhilGEPS Registration Number
- Omnibus Sworn Statement, (attached)
or download from this link:

[https://gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement\(Revised\).docx](https://gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement(Revised).docx)

*For providers with valid Certificate of Platinum Membership (CPM), only CPM may be submitted in lieu of Mayor's Permit and PhilGEPS Registration Number.

** For individual providers, the BIR Certificate of Registration shall be submitted in lieu of Mayor's Permit.

5. Pursuant to GPPB Circular No. 21-2017 dated May 30, 2017, PhilGuarantee shall accept either: a. The 2020 Mayor's/Business Permit; or b. 2019 Mayor's/Business Permit and the Official Receipt as proof that the bidder has applied for the renewal of such permit for the year 2020. The bidder's 2020 Mayor's/Business Permit shall still be required as a condition for the processing of payment.
6. Pursuant to Section 6.3 of GPPB Resolution 09-2020, the PE is allowed to accept Unnotarized Omnibus Sworn Statement subject to compliance therewith after award of contract but before payment.
7. For further inquiries, please contact Ms. Rosemarie N. Principe or Ms. Karenina V. Joaquin at 8-897-3292 or at bac@philguarantee.gov.ph.
8. The PhilGuarantee Bids and Awards Committee reserves the right to reject any or all Bids/quotations or waive any required formality therein or to accept such offers as may be considered most advantageous to the Corporation.



JIMMY B. SARONA

Chairperson, Bids and Awards Committee

21 December 2020