

REQUEST FOR QUOTATION

1. The Philippine Guarantee Corporation (PhilGuarantee) invites interested suppliers to submit proposals for the procurement of HP 56 & HP 57 Ink Cartridge and Epson Ribbon DLQ 3000/3500 & LX310 with the following specifications:

Item/Description	Unit	Quantity
HP 56 Ink Cartridge (Black)	Piece	10
HP 57 Ink Cartridge (Tri-color)	Piece	10
Epson Ribbon DLQ 3000/3500	Piece	30
Epson Ribbon LX310	Piece	10

2. Approved Budget for the Contract is ₱ 85,157.50, inclusive of applicable taxes.
3. All interested suppliers may submit proposal at the BAC Secretariat, Second Floor, Jade Bldg., 335 Sen. Gil J. Puyat Ave., Makati City, and/or through telefax no. 8-897-3232 on or before 2:00 p.m. of March 12, 2020 together with the following documentary requirements:
 - Mayor's /Business Permit; and
 - PhilGEPS Registration Number.
4. Pursuant to GPPB Resolution No. 21-2017 dated May 30, 2017, valid Certificate of Platinum Membership may be submitted in lieu of Mayor's Permit and PhilGEPS Registration Number. For individuals/single proprietors, only the BIR Certificate of Registration shall be submitted in lieu of Mayor's Permit.

For providers other than individuals/single proprietors and with PhilGEPS Red Membership, PhilGuarantee shall accept either: a. the 2020 Mayor's/Business Permit; OR b. the 2019 Mayor's/Business Permit and the Official Receipt as proof that the bidder has applied for the renewal of such permit for the year 2020. The bidder's 2020 Mayor's/Business Permit shall still be required as a condition for the processing of payment.

5. For further inquiries, please contact Atty. Ronces Anne S. Reyes-De Leon at 8-897-3292.
6. The PhilGuarantee Bids and Awards Committee reserves the right to reject any or all bids/quotations or waive any required formality therein or to accept such offers as may be considered most advantageous to the Corporation.



JIMMY B. SARONA

Chairperson
Bids and Awards Committee