

**PHILIPPINE GUARANTEE CORPORATION  
BIDS AND AWARDS COMMITTEE**

**RESOLUTION NO. 2021-048**

**WHEREAS**, the Information Technology Department (ITD) requested the Bids and Awards Committee (BAC) for the *Procurement of Cloud Email and Collaboration Software as a Service* with an Approved Budget for the Contract of *Pesos: Two Million Sixteen Thousand (Php2,016,000.00), inclusive of applicable taxes*

**WHEREAS**, CFA-033-2021 in the amount of *Pesos: Two Million Sixteen Thousand (Php2,016,000.00)* was issued by the Budget Management Department for this purpose;

**WHEREAS**, the requested procurement is under the approved Philippine Guarantee Corporation Annual Procurement Plan (APP) for FY 2021, viz:

<b>Procurement Program/Project</b>	<b>Mode of Procurement</b>	<b>Total Estimated Annual Budget (MOOE)</b>
Google Workspace	Competitive Bidding	Php2,016,000.00

**WHEREAS**, Google Workspace is a brand name, thus, the need to renamed it as Cloud Email and Collaboration Software as a Service (PPMP attached);

**WHEREAS**, the Invitation to Bid was posted on the PHILGUARANTEE and PhilGEPS websites and at PHILGUARANTEE-Jade office Bulletin Board, for seven (7) calendar days;

**WHEREAS**, in response to the aforesaid invitation, the representatives from the following suppliers attended the pre-bid conference on 03 March 2021;

1. **Mybusybee, Inc.;**
2. **IP Converge Data Services, Inc.;**
3. **Q Software Research Corporation; and**
4. **Maroon Studios Inc.**

**WHEREAS**, only **Q Software Research Corporation** submitted bid documents before the deadline on 15 March 2021; 9:45 A.M.;

**WHEREAS**, during the opening of bids on 15 March 2021; 10:00 A.M., **Q Software Research Corporation** was determined to have "PASSED" the Technical Components (Eligibility and Technical Requirements) and Financial Components;

**WHEREAS**, **Q Software Research Corporation** Financial Bid was read as follows:

<b>Bidder</b>	<b>Amount of Bid (inclusive of all applicable taxes)</b>
---------------	--

<b>Q Software Research Corporation</b>	Pesos: One Million One Hundred Eight Thousand Two Hundred Forty (Php1,108,240.00)
--	---

**WHEREAS**, on 16 March 2021, based on the bid evaluation and recommendation made by the TWG, the BAC declared the bid of **Q Software Research Corporation** in the amount of **Pesos: One Million One Hundred Eight Thousand Two Hundred Forty (Php1,108,240.00)**, inclusive of all applicable taxes as the **Single Calculated Bid**;

**WHEREAS**, upon verification, validation and ascertainment of the statements made and documents submitted by **Q Software Research Corporation**, the TWG determined that **Q Software Research Corporation** has passed all the criteria of the post-qualification (legal, technical and financial);

**WHEREAS**, on 23 March 2021, the TWG recommended **Q Software Research Corporation** to be declared as the **Single Calculated and Responsive Bid** and to be awarded of the contract;

**NOW, THEREFORE**, in consideration of the recommendation of the Technical Working Group, the Bids and Awards Committee (BAC), hereby **RESOLVE** as it is hereby **RESOLVED**:

- a) To declare the bid submission of **Q Software Research Corporation** in the amount of **Pesos: One Million One Hundred Eight Thousand Two Hundred Forty (Php1,108,240.00)**, inclusive of all applicable taxes as the **Single Calculated and Responsive Bid** for the **Procurement of Cloud Email and Collaboration Software as a Service/PGC-BAC-2021-001G**; and
- b) To recommend approval by the Head of the Procuring Entity (HoPE) the award of the contract for the **Procurement of Cloud Email and Collaboration Software as a Service/PGC-BAC-2021-001G** to **Q Software Research Corporation** in the amount of **Pesos: One Million One Hundred Eight Thousand Two Hundred Forty (Php1,108,240.00)**, inclusive of all applicable taxes;
- c) To recommend for approval by the HOPE of the Annual Procurement Plan for FY 2021-Supplemental 5.


**ADOPTED** at Makati City, this 23 March 2021.

**BIDS AND AWARDS COMMITTEE**

  
**JIMMY B. SARONA**  
Chairperson

  
**IAN. A. BRIONES**  
Member

  
**MELINDA M. ADRIANO**  
Member

  
**RAFAEL P. DE LOS SANTOS**  
Member

  
**ARSENIO C. DE GUZMAN**  
Member

  
**LLOYD A. SIOSON**   
Provisional Member (End-user)

  
**JOSE EDUARDO B. VILAR**  
Provisional Member (Technical)

**APPROVED BY:**

  
**ALBERTO E. PASCUAL**  
Head of the Procuring Entity

Digitally  
Signed by:  
Pascual,  
Alberto E.