

**PHILIPPINE GUARANTEE CORPORATION  
BIDS AND AWARDS COMMITTEE**

**RESOLUTION NO. 2021-068**

**WHEREAS**, the Facilities and General Services Department (FGSD) requested the Bids and Awards Committee (BAC) for the procurement of clear plastic cover with an Approved Budget for the Contract (ABC) of **Pesos: One Hundred Eighty-One Thousand Five Hundred (Php181,500.00)**, inclusive of all applicable taxes;

**WHEREAS**, CFA:058-2021 in the amount of **Pesos: One Hundred Eighty-One Thousand Five Hundred (Php181,500.00)** was issued by the Budget Management Department for this purpose;

**WHEREAS**, the requested procurement is included in the Philippine Guarantee Corporation Annual Procurement Plan (APP) for FY 2021, viz:

<b>Procurement Program/Project</b>	<b>Mode of Procurement</b>	<b>Estimated Budget (MOOE)</b>
Ordinary or regular supplies or equipments not available in the DBM-PS	Shopping	Php1,908,767.63

**WHEREAS**, in order to promote economy and efficiency, alternative methods of procurement may be resorted to in accordance with Section 48.1 of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184 or the Government Procurement Reform Act, such as in this case;

**WHEREAS**, pursuant to Section V.C.1.b of Annex H of the 2016 Revised IRR of RA No. 9184, Shopping shall be employed for the procurement of ordinary or regular office supplies and equipment not available in the DBM-PS, in the amount not to exceed the One Million Pesos (P1,000,000) for GOCCs;

**WHEREAS**, Section V.C.2.b.iii and iv of Annex H of the 2016 Revised IRR of RA No. 9184 provides that:

“iii. Except for those with ABCs equal to Fifty Thousand Pesos (P50,000.00) and below, RFQs shall be posted for a period of at least three (3) calendar days in the PhilGEPS website, website of the Procuring Entity, if available, and at any conspicuous place reserved for this purpose in the premises of the Procuring Entity.

“iv. The BAC shall send the RFQs to at least three (3) suppliers of known qualifications, and at least three (3) price quotations must be obtained. This, notwithstanding, those who responded through any of the required postings shall be allowed to participate.”

**WHEREAS**, the Request for Quotation (RFQ) was posted on April 12, 2021 and sent on April 13, 2021 to the following suppliers:

1. Pro Pen Office Supplies and Equipment Trading;
2. Carpri's Office Supplies Trading;
3. Perry-A Office Supplies and Equipment Trading;
4. Greatphil Enterprises, Inc;
5. JIRRAS Safety and Industrial Supply; and
6. Miguel Royan Paper Trading.

WHEREAS, the following suppliers submitted its quotation before the deadline of April 16, 2021; 2:00 P.M.;

1. Ban Bee Commercial Co., Inc. received April 16, 2021, 7:32 A.M.;
2. Pro Pen Office Supplies and Equipment Trading received April 15, 2021, 10:58 P.M.;
3. Greatphil Enterprises, Inc. received April 14, 2021, 4:46 P.M.;
4. Perry-A Office Supplies and Equipment Trading received April 13, 2021, 10:38 A.M.;
5. Jirras Safety & Industrial Supply received April 13, 2021, 9:32 A.M.; and
6. Carpri's Office Supplies Trading received April 13, 2021, 9:31 P.M.;

WHEREAS, the FGSD determined that the quotation of **Pro Pen Office Supplies and Equipment Trading** in the amount of **Pesos: One Hundred Sixty-Four Thousand Four Hundred Sixty (Php164,460.00)**, inclusive of all applicable taxes is the **Lowest Calculated and Responsive Quotation** to the requirements of the Corporation (copy of the Memorandum dated April 19, 2021 is herein attached as Annex "A") and recommended to the BAC its award;

NOW THEREFORE, in consideration of the recommendation of the Facilities and General Services Department, the Bids and Awards Committee resolved to recommend the approval by the Head of the Procuring Entity of the following:

- a. The use of Shopping for the procurement of clear plastic cover with an Approved Budget for the Contract (ABC) of **Pesos: One Hundred Eighty-One Thousand Five Hundred (Php181,500.00)**, inclusive of all applicable taxes; and
- b. The award of contract to **Pro Pen Office Supplies and Equipment Trading** for the procurement of clear plastic cover in the amount of **Pesos: One Hundred Sixty-Four Thousand Four Hundred Sixty (Php164,460.00)**, inclusive of all applicable taxes.

Makati City, 27 April 2021.

**BIDS AND AWARDS COMMITTEE**



**JIMMY B. SARONA**  
Chairperson

  
**IAN A. BRIONES**  
Vice Chairperson

  
**MELINDA M. ADRIANO**  
Member


  
**RAFAEL P. DE LOS SANTOS**  
Member

  
**ARSENIO C. DE GUZMAN**  
Member

**MARVYN ANTHONY C. GALANG**  
Provisional Member (Technical)

**ROSEMARIE N. PRINCIPE**  
Provisional Member (End-User)

Approved by:

  
**ALBERTO E. PASCUAL**  
Head of the Procuring Entity

Digitally  
Signed by:  
Pascual,  
Alberto E.