

PROCUREMENT OF SECOND QUARTER (Q2) BOND PAPER REQUIREMENT FOR 2021

1. Item Description and Specification:

ITEMS DESCRIPTION		QUANTITY
1	Bondpaper - Multicopy	550 reams
	Size: A4, (8 ¼" x 11 ¾"), Substance 24, Thickness: 80 gsm	
2	Bondpaper - Multicopy	90 reams
	Size: A4, (8 ¼" x 11 ¾"), Substance 20, Thickness: 70 gsm	
3	Bondpaper - Multicopy	45 reams
	Size: Long, (8 ½" x 13), Substance 20, Thickness: 70 gsm	

2. Terms of Delivery:

7-15 Working Days upon receipt of PO

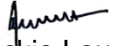
3. Terms of Payment:

30 days after completed delivery

4. Approved Budget for the Contract:

The approved budget for the contract is One Hundred Twenty-One Thousand Eight Hundred Four and 30/100 Pesos Only (₱121, 804.30), chargeable against the Corporate Operating Budget for CY 2021.

Prepared by


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Approved by



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