

TERMS OF REFERENCE

Preventive Maintenance and Repair of Philguarantee Service Vehicle:
Toyota RAV4 plate number ZGF-968

I. SCOPE OF WORK

- a) Labor: PMS, kilometer checkup, tune up and change oil, straighten and align muffler assembly including muffler pipe, check defective under chassis, machine job (press in and press out), for camber and alignment;
- b) Provide the following: suspension lower bushing big (2 pieces), suspension lower bushing small (2 pieces), shock mounting (2 pieces), ball joint lower (2 pieces), clamp bushing (2 pieces), stabilizer link (2 pieces), shock absorber (2 pieces), bushing stab link (4 pieces), muffler bushing (2 pieces), spark plug (4 pieces), oil filter (1 piece), air filter (1 piece), engine oil (5 liters); and
- c) Provide the required parts and supplies for the above Scope of Works.

II. **TERMS OF DELIVERY:** 15 working days upon receipt of Job Order.

III. **TERMS OF PAYMENT:** 30 working days from receipt of billing.

IV. **APPROVED BUDGET FOR THE CONTRACT (ABC):**

The Approved Budget for the Contract is **Fifty-Six Thousand Three Hundred Ten Pesos Only (₱ 56,310.00)**, inclusive of all applicable taxes, chargeable against the Corporate Operating Budget for CY 2021.

Prepared by:



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