

Procurement of Rice for 2nd Quarter of CY 2021

1. Technical Specifications:

Item Description	Quantity
Sinandomeng 95% Premium Graded Rice for incumbent personnel for 1st quarter of CY 2021	27 cavans (50kg/cavan)

2. Terms of Delivery:

Twenty (20) calendar days upon receipt of Purchase Order

	Name	DELIVERY	
		Home Address	Office
1	Adriano, Melinda M.	Parañaque City	Jade Building, 335 Senator Gil J. Puyat Avenue, Barangay Bel Air, Makati City
2	Avenilla, Ma. Ella M.	Sta.Mesa, Manila	
3	Lazaro, Marichu A.	Quezon City	
4	Mabulay, Nemia C. (c/o: Danilo/Junjun Cabus)	Bacoor, Cavite	
5	Misa, Gumercindo A., Jr.	Sta. Mesa, Manila	
6	Munsayac, Ma. Teresa C.	Quezon City	
7	Pador, Josephine B.	Las Piñas City	
8	Palacio, Editha A.	Quezon City	
9	Santamaria, Helen H.	Taytay, Rizal	

3. Delivery Address:

**NOTE: Applicable delivery charge shall be shouldered by the employee requesting for a home-drop delivery.*

4. Terms of Payment:

Thirty (30) calendar days

5. Approved Budget for the Contract:

Sixty Seven Thousand Five Hundred Only (P67, 500.00), chargeable against the Corporate Operating Budget for CY 2021.

Approved by:

ATTY. RONCES ANNE S. REYES-DE LEON

Officer-in-Charge

HRODD