

**PHILIPPINE GUARANTEE CORPORATION
BIDS AND AWARDS COMMITTEE**

R E S O L U T I O N N O. 2021-136

WHEREAS, the Information Technology Department (ITD) requested the Bids and Awards Committee (BAC) for the procurement of four (4) units of Printer Inkjet/Network with an Approved Budget for the Contract (ABC) of **Pesos: Sixty Thousand (Php60,000.00)**, inclusive of applicable taxes;

WHEREAS, CFA:088-2021 in the amount of **Pesos: Sixty Thousand (Php60,000.00)**, was issued by the Budget Management Department (BMD) for this purpose;

WHEREAS, the requested procurement is under the approved Philippine Guarantee Corporation Annual Procurement Plan (APP) for FY 2021-Updated as of June 30, 2021, viz:

Procurement Program/Project	Mode of Procurement	Estimated Budget (MOOE)
Printer Inkjet	NP-53.9 - Small Value Procurement	Php30,000.00
Printer Network	NP-53.9 - Small Value Procurement	Php30,000.00

WHEREAS, in order to promote economy and efficiency, alternative methods of procurement may be resorted to in accordance with Section 48.1 of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184 or the Government Procurement Reform Act, such as in this case;

WHEREAS, the item to be procured does not exceed the threshold prescribed in Section V.D.8.a.i of Annex H of the 2016 Revised IRR of RA No. 9184;

WHEREAS, Section V.D.8.b.ii and iii of Annex H of the 2016 Revised IRR of RA No. 9184 provides that:

- “ii. BAC shall prepare and send the RFQs/RFPs to at least three (3) suppliers, contractors or consultants of known qualifications. This, notwithstanding, those who responded through any of the required postings shall be allowed to participate. Receipt of at least one (1) quotation is sufficient to proceed with the evaluation thereof.

- iii. Except for those with ABCs equal to Fifty Thousand Pesos (P50,000.00) and below, RFQs shall be posted for a period of three (3) calendar days in the PhilGEPS website, website of the Procuring Entity, if available, and at any conspicuous place reserved for this purpose in the premises of the Procuring Entity.”

WHEREAS, the Request for Quotation (RFQ) was posted and sent on May 22, 2021 to the following service providers:

1. Complink Philippines;
2. Office Warehouse, Inc.; and
3. PC Express Makati.

WHEREAS, the following suppliers submitted quotations before the deadline of May 27, 2021; 2:00 P.M:

1. Business Machines Corporation received May 25, 2021 09:14 A.M.;
2. Printcore Office Systems Inc. received May 26, 2021 9:30 A.M.;
3. 16/35mm Production Supply received May 26, 2021 12:15 P.M.; and
4. Otus Copy Systems, Inc. received May 27, 2021 12:05 P.M.

WHEREAS, the ITD determined that the proposal of **Otus Copy Systems, Inc.** in the amount of **Pesos: Fifty-Six Thousand Three Hundred Sixty-Eight (Php56,368.00)**, inclusive of applicable taxes to be the **Single Calculated and Responsive Quotation** to the requirements of PHILGUARANTEE (copy of the Memorandum dated August 12, 2021 is attached as Annex "A") and recommended to the BAC its award;

NOW THEREFORE, in consideration of the recommendation of the Information Technology Department, the Bids and Awards Committee resolved to recommend the approval by the Head of the Procuring Entity of the following:

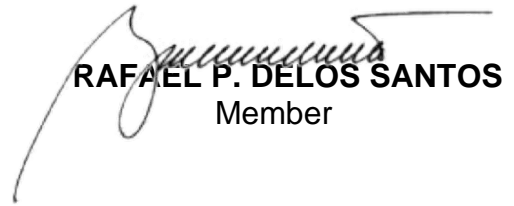
- a. The use of **Small Value Procurement** for the procurement of four (4) units of Printer Inkjet/Network with an Approved Budget for the Contract (ABC) of **Pesos: Sixty Thousand (Php60,000.00)**, inclusive of applicable taxes; and
- b. The award of contract to **Otus Copy Systems, Inc.** for the procurement of four (4) units of Printer Inkjet/Network in the amount of **Pesos: Fifty-Six Thousand Three Hundred Sixty-Eight (Php56,368.00)**, inclusive of applicable taxes.

Makati City, 16 August 2021.

BIDS AND AWARDS COMMITTEE


IAN A. BRIONES
Chairperson



MELINDA M. ADRIANO
Vice Chairperson


RAFAEL P. DE LOS SANTOS
Member



NELIA O. OANDASAN
Member

ARSENIO C. DE GUZMAN
Member


JOSE EDUARDO B. VILAR
Provisional Member (Technical)


LLOYD A. SIOSON
Provisional Member (End-user)

Approved by:


ALBERTO E. PASCUAL
Head of the Procuring Entity

Digitally
Signed by:
Pascual,
Alberto E.