

TERMS OF REFERENCE
PROCUREMENT OF BATTERIES AND TIRES FOR PHILGUARANTEE SERVICE VEHICLES

I. Items Description and Specifications:

Unit	Item/Description	Warranty/ Manufacturing Date	Size	Quantity
1 Lot	Car Battery (Include trade-in cost)	24 Months	2SMF	5
	Car Battery (Include trade-in cost)	24 Months	3SMF	1
	Tires (Inclusive of tire valves and wheel weights, tire rotation and wheel balancing)	Manufacturing date should be 2020 onwards	265/65 R17	2
	Tires (Inclusive of tire valves and wheel weights, tire rotation and wheel balancing)	Manufacturing date should be 2020 onwards	205/65 R15	2

II. Terms of Delivery: 15 calendar days after receipt of approved Purchase Order.
(Delivery should be done on Business Days only)

III. Terms of Payment: 30 days after complete delivery of the items

IV. Approved Budget for the Contract: The Approved Budget for the contract is **Sixty Five Thousand Two Hundred Forty Nine Pesos only (₱ 65,249.00)**, inclusive of all applicable taxes, chargeable against the Corporate Operating Budget for CY 2021.

Prepared by:



ARTURO E. BARRIOS
Administrative Officer III
Facilities and Maintenance Division

Reviewed by:



MARVYN ANTHONY C. GALANG
Administrative Officer V
Facilities and Maintenance Division

Approved by:



ROSEMARIE N. PRINCIPE
Vice President
Facilities and General Services Department