

Procurement of Rice for 3rd Quarter of CY 2021

1. Technical Specifications:

Item Description	Quantity
Sinandomeng 95% Premium Graded Rice for incumbent personnel for 3rd quarter of CY 2021	27 cavans 50k /cavan

2. Terms of Delivery:

Fifteen (15) working days upon receipt of Purchase Order

DELIVERY			
	Name	Home Address	Office
1	Adriano, Melinda M.	Parañaque City	Jade Building, 335 Senator Gil J. Puyat Avenue, Barangay Bel Air, Makati City
2	Avenilla, Ma. Ella M.	Manila City	
3	Lazaro, Marichu A.	Quezon City	
4	Mabulay, Nemia C. (c/o: Danilo/Junjun Cabus	Bacoor, Cavite	
5	Misa, Gumercindo A., Jr.	Manila City	
6	Munsayac, Ma. Teresa C.	Quezon City	
7	Pador, Josephine B.	Las Piñas, City	
8	Palacio, Editha A.	Quezon City	
9	Santamaria, Helen H.	Taytay, Rizal	

3. Delivery Address:

**NOTE: Applicable delivery charge shall be shouldered by the employee requesting for a home-drop delivery.*

4. Terms of Payment:

Thirty (30) calendar days

5. Approved Budget for the Contract:

Sixty-Four Thousand One Hundred Twenty-Five Only (P64,125.00), chargeable against the Corporate Operating Budget for CY 2021.

Prepared by:



ANALYN P. TENEDERO

HR Specialist

Approved by:



ATTY. RONCES ANNE S. REYES-DE LEON

Officer-in-Charge

HRODD