

REQUEST FOR QUOTATION

1. The Philippine Guarantee Corporation (PHILGUARANTEE) invites for the procurement of its Office Supplies Requirement for the Fourth Quarter (Q4) 2021. Please see attached Terms and Specifications.
2. Approved Budget for the Contract is **Pesos: Ninety-Five Thousand Seven Hundred Sixty-Nine and 25/100 (Php95,769.25)**, inclusive of all applicable taxes.
3. Partial quotation is not allowed.
4. All interested suppliers may submit signed quotation at the BAC Secretariat, Second Floor, Jade Bldg., 335 Sen. Gil J. Puyat Ave., Makati City, and/or through telefax no. 8-8897-3232 and/or bac@philguarantee.gov.ph on or before **2:00 p.m. of November 17, 2021** together with the following documentary requirements:
 - Mayor's /Business Permit; and
 - PhilGEPS Registration Number.

** For individual providers, the BIR Certificate of Registration shall be submitted in lieu of Mayor's Permit.

5. For further inquiries, please contact Ms. Rosemarie N. Principe or Ms. Karenina V. Joaquin at 8-897-3294/8-897-3288 or at bac@philguarantee.gov.ph.
6. The PHILGUARANTEE Bids and Awards Committee reserves the right to reject any or all Bids/quotations or waive any required formality therein or to accept such offers as may be considered most advantageous to the Corporation.



IAN A. BRIONES
Chairperson

Bids and Awards Committee

12 November 2021