

TERMS OF REFERENCE

Preventive Maintenance and Repair of Philguarantee Service Vehicle:
2003 Toyota Revo M/T, Gasoline, with plate number SGS 468

I. SCOPE OF WORK

1. Labor: For kilometer checkup: Tune up and change oil, Noisy front suspension: Pull down and check noisy front suspension and replace defective parts, Defective brake system: Replace stock up cylinder, Machine shop job: Press in and press out, and reface LH and RH Brake drum, and For camber and alignment;
2. Provide the following: Engine oil (1 gallon), , fuel filter (1 piece), , oil filter (1 piece), air cleaner (1 piece) spark plug (4 pieces), Tie rod end (2pcs), Tie rod bar (2pcs), Ball joint upper (2pcs) , Suspension bushing big (2pcs), Suspension bushing small (2pcs), Front shock absorber (2pcs), Ball joint lower (2pcs), LH and RH Lower suspension bushing, Clamp bushing (2pcs), Stabilizer link bushing (8pcs), Strut bar bushing (4pcs), Transmission support (1pc), Brake cylinder assembly (2pcs), and Brake fluid (1L);
3. Provide the required parts and supplies for the above Scope of Works.

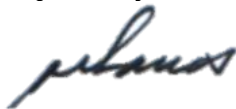
II. **TERMS OF DELIVERY:** 15 calendar days upon receipt of Job Order.
(Delivery of repaired vehicle should be on business days only)

III. **TERMS OF PAYMENT:** 30 calendar days from receipt of billing.

IV. **APPROVED BUDGET FOR THE CONTRACT (ABC):**

The Approved Budget for the Contract is **Fifty-Five Thousand Two Hundred Eighty Pesos only (P55,280.00)**, inclusive of all applicable taxes, chargeable against the Corporate Operating Budget for CY 2021.

Prepared by:



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Reviewed by:



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Approved by:



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