

## Procurement of Rice for 3rd Quarter of CY 2021

### 1. Technical Specifications:

Item Description	Quantity
Sinandomen 95% Premium Graded Rice for incumbent personnel for 3rd quarter of CY 2021	27 cavans 50k /cavan

### 2. Terms of Delivery:

Fifteen (15) calendar days upon receipt of Purchase Order

DELIVERY		
Name	Home Address	Office
1 Adriano, Melinda M.	Parañaque City	Jade Building, 335 Senator Gil J. Puyat Avenue, Barangay Bel Air, Makati City
2 Avenilla, Ma. Ella M.	Manila City	
3 Lazaro, Marichu A.	Quezon City	
4 Mabulay, Nemia C. (c/o: Danilo/Junjun Cabus	Bacoor, Cavite	
5 Misa, Gumercindo A., Jr.	Manila City	
6 Munsayac, Ma. Teresa C.	Quezon City	
7 Pador, Josephine B.	Las Piñas, City	
8 Palacio, Editha A.	Quezon City	
9 Santamaria, Helen H.	Taytay, Rizal	

### 3. Delivery Address:

*\*NOTE: Applicable delivery charge shall be shouldered by the employee requesting for a home-drop delivery.*

### 4. Terms of Payment:

Thirty (30) calendar days

### 5. Approved Budget for the Contract:

Sixty-Four Thousand One Hundred Twenty-Five Only (P64,125.00), chargeable against the Corporate Operating Budget for CY 2021.

Prepared by:

  
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Approved by:

  
**ATTY. RONCES ANNE S. REYES-DE LEON**  
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HRODD