

REQUEST FOR QUOTATION

1. The Philippine Guarantee Corporation (PHILGUARANTEE) invites suppliers to submit quotation for the procurement of various toners for LaserJet Printers. Please see attached Technical Specification.
2. Total Approved Budget for the Contract is **Pesos: Sixty-One Thousand Pesos (Php61,000.00)**, inclusive of all applicable taxes.
3. Partial quotation is not allowed.
4. All interested suppliers may submit signed quotation at the BAC Secretariat, Second Floor, Jade Bldg., 335 Sen. Gil J. Puyat Ave., Makati City, and/or through telefax no. 8-8897-3232 on or before **2:00 p.m. of 15 February 2021** together with the following documentary requirements:

- Mayor's /Business Permit;
- PhilGEPS Registration Number
- Omnibus Sworn Statement, (may be downloaded from this link:
[https://gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement\(Revised\).docx](https://gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement(Revised).docx))

* For individual providers, the BIR Certificate of Registration shall be submitted in lieu of Mayor's Permit.

**Certificate of Platinum Membership maybe submitted in lieu of Mayor's Permit and PhilGEPS Registration Number.

5. Pursuant to Section 6.2 of the GPPB Resolution No. 09-2020 dated 7 May 2020, the PE is allowed to accept Expired Business or Mayor's permit with Official Receipt of renewal application, subject to submission of Business or Mayor's permit after award of contract but before payment.
6. Pursuant to Section 6.3 of GPPB Resolution 09-2020 dated 7 May 2020, the PE is allowed to accept Unnotarized Omnibus Sworn Statement subject to compliance therewith after award of contract but before payment.
7. In the event two or more of the bidders have been determined as Lowest Calculated and Responsive Quotation (LCRQ), the End-user shall roll a dice to break the tie in the presence of the concerned bidder's representative (physically or via video conferencing). The bidder with the highest number shall be declared as the winning bidder. The absence of the concerned bidder's representative shall not nullify the proceeding.
8. For further inquiries, please contact Ms. Rosemarie N. Principe or Ms. Karenina V. Joaquin at 8-897-3292 or at bac@philguarantee.gov.ph.



PHILGUARANTEE

Philippine Guarantee Corporation

9. The PHILGUARANTEE Bids and Awards Committee reserves the right to reject any or all Bids/quotations or waive any required formality therein or to accept such offers as may be considered most advantageous to the Corporation.

A handwritten signature in black ink, appearing to read "Jimmy Sarona".

JIMMY B. SARONA

Chairperson
Bids and Awards Committee

09 February 2021

