

## Bid Data Sheet

ITB Clause	
5.3	For this purpose, contracts similar to the Project shall be: <ul style="list-style-type: none"> <li>a. Cloud-based Email and Collaboration Software as a service.</li> <li>b. Completed within three (3) years prior to the deadline for the submission and receipt of bids.</li> </ul>
7.1	<i>Subcontracting is not allowed.</i>
12	The price of the Goods shall be quoted DDP <b>PHILIPPINES</b> or the applicable International Commercial Terms (INCOTERMS) for this Project.
14.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <ul style="list-style-type: none"> <li>a. The amount of not less than as follows:               <p style="margin-left: 40px;"><b><i>Pesos: Forty Thousand Three Hundred Twenty (Php40,320.00)</i></b>, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or</p> </li> <li>b. The amount of not less than as follows:               <p style="margin-left: 40px;"><b><i>Pesos: One Hundred Thousand Eight Hundred (Php100,800.00)</i></b>, if bid security is in Surety Bond.</p> </li> </ul>
19.3	<i>No further instruction.</i>
20.2	<i>No further instruction.</i>
21.2	<i>No further instruction.</i>
	<p>TIE BREAKING METHOD (GPPB CIRCULAR 06-2005):</p> <p>In the event two or more of the bidders have been post-qualified as Lowest Calculated and Responsive Bid (LCRB), the BAC Chairperson shall roll a dice to break the tie in the presence of the bidder's representative and COA representative (observer). The bidder with the highest number shall be declared as the winning bidder. The absence of the bidder's representative or observer shall not nullify the proceeding.</p>

## Special Conditions of Contract

GCC Clause	
1	<p><b>Delivery and Documents –</b></p> <p>Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI (Schedule of Requirements).</p> <p>For purposes of this Clause the Procuring Entity’s Representative at the Project Site is Mr. Oliver Templo.</p> <p><b>Incidental Services –</b></p> <ul style="list-style-type: none"> <li>a. One (1) Session Administrators Training, Maximum of ten (10) Participants – Webinar</li> <li>b. One (1) Session End-user Training, Maximum of thirty (25) Participants – Webinar</li> <li>c. Training materials of the participants in Video or electronic documents</li> </ul> <p>The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.</p> <p><b>Intellectual Property Rights –</b></p> <p>The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.</p>
2.2	<p>“The terms of payment shall be as follows:</p> <p>Payment to the service provider shall be based on the actual license plan availed and in use.”</p>
4	No further instruction.

## Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

[illegible]

# Technical Specifications

Item	Specification	Statement of Compliance
		<p><i>[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i></p>
<b>A. FOR CLOUD STORAGE 2TB PER USER</b>		
1	Secure cloud storage 2TB per user	
2	Number of users/licenses: 64	

3	Meeting recordings saved to Cloud Storage	
4	Polling and Q&A	
5	Shared drives for the team	
6	Turn history on or off by default	
7	Auto-accept invitations	
8	Chat outside of your domain	
9	Custom branding for document and form templates	
<b>B. FOR CLOUD STORAGE 30GB PER USER</b>		
1	Secure cloud storage 30Gb	
2	Option for additional cloud storage per user	
3	Number of users/licenses: 238	
<b>C. COMMON TO BOTH CLOUD STORAGE 2TB PER USER AND CLOUD STORAGE 30GB PER USER</b>		
1	Must have a secure business email. Use for Philguarantee domain	
2	Phishing and spam protection that blocks more than 99.9% of attacks	
3	Ad-free email experience	
4	Video and voice conferencing	
5	Meeting length (maximum) 24 Hours	
6	Digital whiteboarding	
7	Drive File Stream	
8	Support for over 100 file types	
9	Chat Team Messaging	
10	Shared calendars	
11	Browse and reserve conference rooms	
12	Docs, Sheets, Slides Collaborative content creation	
13	Shared Notes	
14	Sites website builder	
15	Forms survey builder	
16	Interoperability with Office files	
17	Easier analysis with Smart Fill, Smart Cleanup, and Answers	

18	Writing assistance with Smart Compose, grammar suggestions, and spelling autocorrect	
19	2-step verification	
20	Group-based policy controls	
21	Advanced Protection Program	
22	Mobile management to remotely protect and manage Android, iOS and other devices running the Google Chrome browser	
23	Access to Admin Panel to centrally manage all end users and groups, application configuration, security settings, and connected devices	
24	Full platform accessibility across any device running on all major desktop/mobile operating systems	
25	SLA: 99.9% availability	
26	9x5 technical support for uptime and/or technical-related issues across email, Chat, direct phone, and SMS.	
27	Payment Terms: Payment to the service provider shall be based on the actual license plan availed and in use.	