

REQUEST FOR QUOTATION

1. The Philippine Guarantee Corporation (PHILGUARANTEE) invites all suppliers to submit quotations for the supply of HP Ink Cartridge and Epson DLQ 3000/3500 Ribbon Cartridge for 1st Quarter of 2021. Please see attached terms and specifications.
 2. Total Approved Budget for the Contract is **Pesos: Eighty-Four Thousand Eight Hundred Sixty (Php84,860.00)**, inclusive of all applicable taxes.
 3. Partial bid is not allowed.
 4. All interested suppliers may submit signed quotation at the BAC Secretariat, Second Floor, Jade Bldg., 335 Sen. Gil J. Puyat Ave., Makati City, and/or through telefax no. 8-8897-3232 and/or bac@philguarantee.gov.ph on or before **2:00 p.m. of March 19, 2021** (extended deadline) together with the following documentary requirements:
 - Mayor's /Business Permit; and
 - PhilGEPS Registration Number
- ** For individual providers, the BIR Certificate of Registration shall be submitted in lieu of Mayor's Permit.
5. Section 6.2 of the GPPB Resolution No. 09-2020 dated 7 May 2020 allowed PE to accept Expired Business or Mayor's permit with Official Receipt of renewal application, subject to submission of Business or Mayor's permit after award of contract but before payment during a State of Calamity, or implementation of community quarantine or similar restrictions declared or being implemented either in the locality of the PE or of the Bidder.
 6. For further inquiries, please contact Ms. Rosemarie N. Principe or Ms. Karenina V. Joaquin at 8-897-3232 or at bac@philguarantee.gov.ph.
 7. The PHILGUARANTEE Bids and Awards Committee reserves the right to reject any or all Bids/quotations or waive any required formality therein or to accept such offers as may be considered most advantageous to the Corporation.



JIMMY B. SARONA

Chairperson

Bids and Awards Committee

15 March 2021