

TERMS AND SPECIFICATIONS

PROCUREMENT OF 2021 CORPORATE GIVEAWAYS

I. OBJECTIVE

To select the supplier/s with the lowest calculated and responsive quotation for the purchase of the 2021 Corporate Giveaways.

II. ITEMS TO BE PROCURED AND THEIR APPROVED BUDGET

Lots	Item	Technical Description	Quantity	Approved Budget for the Contract in Php (inclusive of all applicable taxes)
Lot 1	Notebook	Hardbound Cover with PHILGUARANTEE name and logo, Spring binder, 8.5" X 5.5", 200 pages, 80 gm bookpaper Should include PHILGUARANTEE name/logo and website and tagline- "The Principal Agency for State Guarantee Finance of the Philippines" to be printed at the bottom of each page	300	33,600.00
Lot 2	Promotional Pens	Personalized Promotional Gel Pen with PHILGUARANTEE name	300	12,600.00
Lot 3	Computer Mat	Extended Desk Pad, 70 cm X 30cm, Soft and Smooth non-slip leather, with PHILGUARANTEE logo, website and tagline "The Principal Agency for State Guarantee Finance of the Philippines"	300	96,699.00
Lot 4	Eco Bag	Drawstring Eco Bag Material: Nylon Dimensions: 12.5W x 16H inches with PHILGUARANTEE logo, website and tagline "The Principal Agency for State Guarantee Finance of the Philippines"	300	44,400.00

Lot 5	Care Kit (w/ with PHILGUARANT EE logo in all prints)	Contains pouch bag with 1 color print of, 2pcs Reusable Cloth Mask with 1 color print, Notouch key with laser engraving, Hand Sanitizer Bottle with sticker logo	300	240,000.00
Lot 6	Personalized Sports Tumbler	750 ml, thick and high quality reusable plastic with leakproof cover, with PHILGUARANTEE logo-	300	120,000.00
Lot 7	Promotional Umbrella	Double Coated, Nylon, Automatic on opening, 8 ribs, L-83cm. X Dia. 120cm. X Arc 29inches, with PHILGUARANTEE logo website and tagline "The Principal Agency for State Guarantee Finance of the Philippines"	200	57,000.00
Lot 8	Golf Umbrella	Top big rain golf umbrella double canopy/layer Fabric:190T pongee polyester, nylon or sateen Frame: auto open, preferably 14mm black fiberglass shaft,5.0mm/5.0mm fiberglass ribs, Materials: Preferably handle-straight spongee handle; Top-black plastic handle; Tips - black plastic tips Size: Ribs' length: 32inches (81cm); Diameter: 56.70inches (144cm); Umbrella length: 40.55inches (103cm) Imprint: Silk-screen printing, digital printing or Heat-transfer printing with PHILGUARANTEE logo website and tagline The Principal Agency for State Guarantee Finance of the Philippines line	100	36,000.00
	Total Approved Budget for the Contract			640,299.00

III. REQUIREMENTS

- a. Interested suppliers may quote for one Lot or more, or all of the Lots.
- b. The lowest calculated and responsive quotation shall be determined per Lot. Purchase Order/s shall be given to the supplier with the lowest calculated and responsive quotation.

- c. The prospective suppliers must submit a prototype/sample upon submission of their quotations bid to validate the capacity of the bidder to conform to the specifications of the end-user and successfully deliver the items.
- d. The quality of the prototype/sample must be a representation of the product to be supplied as this shall be the basis of evaluating and proclaiming the winning bidder.
- e. Winning bidder may proceed with mass production upon final approval of design and prototype.
- f. The PHILGUARANTEE reserves the right to reject items upon delivery and 30 days thereafter should the items be found to not conform to submitted samples or were found to be faulty, defective, and substandard. Replacement must be delivered within 5 working days after the turnover of defective items.

IV. DELIVERY

Delivery shall be within 45 calendar days after receipt of the Purchase Order. Failure by the supplier to deliver within the said period shall subject the same to the penalties provided for in R. A. 9184.



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