

**PHILIPPINE GUARANTEE CORPORATION
BIDS AND AWARDS COMMITTEE**

R E S O L U T I O N N O. 2021-244

WHEREAS, the Information Technology Department (ITD) requested the Bids and Awards Committee (BAC) for the second posting of the Request for Quotation for the procurement of eight (8) units of highspeed auto feed double sided Scanners with an Approved Budget for the contract (ABC) of **Pesos: Nine Hundred Thousand (Php900,000.00)**, inclusive of all applicable taxes;

WHEREAS, CFA:195-2021 in the amount of **Pesos: Nine Hundred Thousand (Php900,000.00)**, was issued by the Budget Management Department (BMD) for this purpose;

WHEREAS, the requested procurement is included in the Philippine Guarantee Corporation Annual Procurement Plan (APP) for FY 2021-Updated as of June 30, 2021 (Supplemental 12), viz:

Procurement Program/Project	Mode of Procurement	Estimated Budget (MOOE)
Scanner High Speed Auto Feed Double Sided	NP-53.9 - Small Value Procurement	Php900,000.00

WHEREAS, in order to promote economy and efficiency, alternative methods of procurement may be resorted to in accordance with Section 48.1 of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184 or the Government Procurement Reform Act, such as in this case;

WHEREAS, the item to be procured does not exceed the threshold prescribed in Section V.D.8.a.i of Annex H of the 2016 Revised IRR of RA No. 9184;

WHEREAS, Section V.D.8.b.ii and iii of Annex H of the 2016 Revised IRR of RA No. 9184 provides that:

- “ii. BAC shall prepare and send the RFQs/RFPs to at least three (3) suppliers, contractors or consultants of known qualifications. This, notwithstanding, those who responded through any of the required postings shall be allowed to participate. Receipt of at least one (1) quotation is sufficient to proceed with the evaluation thereof.

- iii. Except for those with ABCs equal to Fifty Thousand Pesos (P50,000.00) and below, RFQs shall be posted for a period of three (3) calendar days in the PhilGEPS website, website of the Procuring Entity, if available, and at any conspicuous place reserved for this purpose in the premises of the Procuring Entity.”

WHEREAS, the Request for Quotation (2nd Posting) was posted and sent on December 13, 2021 to the following suppliers:

1. Accel Prime Technologies, Inc.;

2. BayanPC Technologies, Inc.;
3. eCopy Corporation;
4. Imax Technologies Inc.;
5. Microdata Systems and Management, Inc.;
6. Otus Copy Systems, Inc.;
7. Printcore Office Systems Inc.;
8. Quartz Business Products; and
9. Solid Business Machines.

WHEREAS, the following suppliers submitted quotations before the deadline of December 17, 2021; 2:00 P.M:

1. Microdata Systems and Management Inc. received December 14, 2021, 10:59 A.M.;
2. Otus Copy Systems, Inc. received December 17, 2021, 12:11 A.M.; and
3. BayanPC Technologies Inc. received December 17, 2021, 1:29 P.M.

WHEREAS, the ITD determined that the quotation of **Otus Copy Systems, Inc.** in the amount of **Pesos: Six Hundred Thirty-Six Thousand Eight Hundred Ten (Php636,810.00)**, inclusive of applicable taxes to be the **Single Calculated and Responsive Quotation** to the requirements of PHILGUARANTEE (copy of the Memorandum dated December 23, 2021 is attached as Annex "A") and recommended to the BAC its award;

NOW THEREFORE, in consideration of the recommendation of the Information Technology Department, the Bids and Awards Committee resolved to recommend the approval by the Head of the Procuring Entity of the following:

- a. The use of **Small Value Procurement** for the procurement of eight (8) units of highspeed auto feed double sided Scanners with an Approved Budget for the contract (ABC) of **Pesos: Nine Hundred Thousand (Php900,000.00)**, inclusive of all applicable taxes; and
- b. The award of contract to **Otus Copy Systems, Inc.** for the procurement of eight (8) units of highspeed auto feed double sided Scanners in the amount of **Pesos: Six Hundred Thirty-Six Thousand Eight Hundred Ten (Php636,810.00)**, inclusive of applicable taxes.

Makati City, 24 November 2021.

BIDS AND AWARDS COMMITTEE


IAN A. BRIONES
Chairperson


MELINDA M. ADRIANO
Vice Chairperson


RAFAEL P. DE LOS SANTOS
Member



NELIA O. OANDASAN
Member


ARSENIO C. DE GUZMAN
Member


JOSE EDUARDO B. VILAR
Provisional Member (Technical)


LLOYD A. SIOSON 
Provisional Member (End-user)

Approved by:


ALBERTO E. PASCUAL
Head of the Procuring Entity

Digitally
Signed by:
Pascual,
Alberto E.