

REQUEST FOR PROPOSAL

1. The Philippine Guarantee Corporation (PHILGUARANTEE) invites for the procurement of services of a provider to conduct Documentation, Training and Consultancy Services for the Recertification of the Integrated Management System (IMS). Please see attached Terms of Reference.
2. Approved Budget for the Contract is **Pesos: Seven Hundred Thousand (Php700,000.00)**, inclusive of all applicable taxes.
3. All interested service providers may submit signed proposal at the BAC Secretariat, Second Floor, Jade Bldg., 335 Sen. Gil J. Puyat Ave., Makati City, and/or through telefax no. 8-897-3232 and/or bacsecretariat@philguarantee.gov.ph on or before **2:00 p.m.** of **February 8, 2022** together with the following documentary requirements:

- Mayor's/ Business Permit;
- Professional License/ Curriculum Vitae;
- PhilGEPS Registration Number;
- Income/ Business Tax Return; and
- Omnibus Sworn Statement (download from this link:
[https://gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement\(Revised\).docx](https://gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement(Revised).docx)

* For individual providers, the BIR Certificate of Registration shall be submitted in lieu of Mayor's Permit.

** Valid Certificate of Platinum Membership may be submitted in lieu of Mayor's Permit and PhilGEPS Registration Number.

4. Pursuant to Section 6.2 of the GPPB Resolution No. 09-2020 dated 7 May 2020, the PE is allowed to accept Expired Business or Mayor's permit with Official Receipt of renewal application, subject to submission of Business or Mayor's permit after award of contract but before payment.
5. Pursuant to Section 6.3 of the GPPB Resolution 09-2020 dated 7 May 2020, the PE is allowed to accept Unnotarized Omnibus Sworn Statement subject to compliance therewith after award of contract but before payment.
6. In the event two or more of the bidders have been determined as Highest Rated and Responsive Proposal (HRRP), the End-user shall roll a dice to break the tie in the presence of the concerned bidder's representative (physically or via video conferencing). The bidder with the highest number shall be declared as the winning bidder. The absence of the concerned bidder's representative shall not nullify the proceeding.

7. For further inquiries, please contact Ms. Rosemarie N. Principe or Ms. Karenina V. Joaquin at 8-897-3294/8-897-3288 or at bacsecretariat@philguarantee.gov.ph.
8. The PHILGUARANTEE Bids and Awards Committee reserves the right to reject any or all Bids/quotations or waive any required formality therein or to accept such offers as may be considered most advantageous to the Corporation.



IAN A. BRIONES
Chairperson
Bids and Awards Committee

03 February 2022