

## CONTRACT AGREEMENT

THIS AGREEMENT made the \_\_\_\_ day of March 2022 **PHILIPPINE GUARANTEE CORPORATION** of the Philippines (hereinafter called "the Entity") of the one part and **Q SOFTWARE RESEARCH CORPORATION** of 456 Boni Ave., Brgy. New Zaniga, Mandaluyong City, Metro Manila, Philippines (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly **PROCUREMENT OF CLOUD EMAIL AND COLLABORATION SOFTWARE AS A SERVICE** has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **PESOS: ONE MILLION SEVEN HUNDRED TWELVE THOUSAND (PHP1,712,000.00)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
  - i. Philippine Bidding Documents (PBDs);
    - i. General and Special Conditions of Contract;
    - ii. Technical Specifications;
    - iii. Invitation to Bid;
    - iv. Instruction to Bidders;
    - v. Bid Data Sheet;
    - vi. Schedule of Requirements; and
    - vii. Supplemental or Bid Bulletins, if any
  - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;  
  
Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
  - iii. Performance Security;
  - iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
  - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.
3. In consideration for the sum of **PESOS: ONE MILLION SEVEN HUNDRED TWELVE THOUSAND (PHP1,712,000.00)** or such other sums as may be ascertained, **Q SOFTWARE RESEARCH CORPORATION** agrees to the **PROCUREMENT OF CLOUD EMAIL AND COLLABORATION SOFTWARE AS A SERVICE** in accordance with his/her/its Bid.


4. The **PHILIPPINE GUARANTEE CORPORATION** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

  
**ALBERTO E. PASCUAL**  
President and Chief Executive Officer

for:


PHILIPPINE GUARANTEE CORPORATION

  
**IAN C. SISON**  
President

for:

Q SOFTWARE RESEARCH  
CORPORATION

WITNESSES:

  
**LLOYD A. SIOSON**

  
**MELLANY H. AGUILAR**



ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES )  
MAKATI CITY ) SS

31 MAR 2022

**BEFORE ME**, a Notary Public for and in the above jurisdiction, this \_\_\_\_\_ day of \_\_\_\_\_ 2022, personally appeared **ALBERTO E. PASCUAL**, representing **PHILIPPINE GUARANTEE CORPORATION**, with Driver's License ID No. NO6-73-009938 valid until 17 September 2023, known to me and to me known or through competent evidence of identity to be the same person who executed the foregoing instrument and acknowledged that the same is his free act and voluntary deed and that of the corporation herein represented.

The foregoing instrument, consisting of four (4) pages including this page on which this Acknowledgement is written, refers to a Contract Agreement signed by him and his witness on all pages including the Annexes hereof.

WITNESS MY HAND AND NOTARIAL SEAL on the day and at the place first set forth above.

Doc. No. 792  
Page No. 9  
Book No. X:11  
Series of 2022

**MA. VICTORIA B. MARCELLANA**

Notary Public

Appointment No. M-288(2020-2021)

Extended from 01/01/22 to 06/30/22

Per Supreme Court Resolution dated 06/22/21

Roll No. 40102

Jade Bldg. 335 Sen. Gil J. Puyat Ave., Makati City

IBP OR No. 167444 [2022], 11/18/21

PTR No. 8851842, 01/03/22, Makati City

SEC Compliance No. VII-Q000279, 4/14/25



ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES )  
CITY OF **MANDALUYONG CITY** ) SS

**BEFORE ME**, a Notary Public for and in the above jurisdiction, this \_\_\_\_\_ day of \_\_\_\_\_ 2022, personally appeared **IAN C. SISON** representing **Q SOFTWARE RESEARCH CORPORATION** with Driver's License No. NO1-85-026963 valid until 04 April 2023, known to me and to me known or through competent evidence of identity to be the same person who executed the foregoing instrument and acknowledged that the same is her free act and voluntary deed and that of the corporation herein represented.

The foregoing instrument, consisting of four (4) pages including this page on which this Acknowledgement is written, refers to a Contract Agreement signed by him and his witness on all pages including the Annexes hereof.

WITNESS MY HAND AND NOTARIAL SEAL on the day and at the place firstset forth above.

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Page No. 76  
Book No. VII  
Series of 2022

**ATTY. GABRIEL P. CORTON**  
*Notary Public*  
Until December 31, 2022  
Appt. No. 0544-21, Mand. City  
Roll No. 58533, 05/05/10  
IBP lifetime Member No. 015493, /11/25/16, RSM  
PTR No. 4863608, 01/03/22, Mand. City  
MCLE COMPLIANCE NO. VI-002048, 03/13/19 PASIG CITY  
3F CSV Properties Bldg., 325 Maysilo Circle, Brgy. Plainview  
Mandaluyong City

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