

**PHILIPPINE GUARANTEE CORPORATION  
JOB ORDER**

Auto Shop/Supplier	Valley South Motor Works	J.O. No.	21.11.0053
Address	1984 Angel Linao St., Brgy. 743, Malate, Manila	Date	11.19.2021
TIN	175-722-874-000	RMRSV No.	2021-062
Telephone/Fax No	8404-1631	Date	10.22.2021

Please undertake the following job/repair in accordance with the following terms and conditions:


Particulars	Description	Quantity	Unit Cost	Amount
	<b>LABOR</b>			
	For Kilometer Check up tune up and change oil; Check brakes: Replace front disc pad and brake shoe			4,500.00
	Check and replace clutch master and secondary clutch			4,500.00
	Replace LH and RH wiper blades			Free of charge
	Check aircon system: Pull down dashboard panel to give way for repair/check evaporator condenser, flushing and vacuum, cleaning of all lines, full charge of Freon gas and change oil of compressor			4,500.00
	<b>Total Labor</b>			<b>13,500.00</b>
	<b>PARTS/MATERIALS</b>			
	Oil filter (1pc)			750.00
	Fuel filter (1pc)			1,400.00
	Air cleaner (1pc)			900.00
	Engine oil (7L)			2,016.00
	Disc pad (1set)			1,960.00
	Brake shoe (1set)			2,400.00
	Brake fluid (1L)			500.00
	Brake master (1pc)			5,440.00
	Brake valve (1pc)			2,480.00
	Filter drier (1pc)			765.00
	Expansion valve front (1pc)			1,860.00
	Expansion valve rear (1pc)			1,860.00
	Assorted O ring (1lot)			500.00
	Nitrogen and degreaser (1lot)			2,500.00
	Full charge of Freon gas (1lot)			2,500.00
	Evaporator (1pc)			5,500.00
	Hub pulley assy. (1set)			5,000.00
	Primary clutch master (1pc)			1,700.00
	Secondary clutch (1pc)			1,100.00
	Release bearing (1pc)			1,500.00
	Pilot bearing (1pc)			300.00
	Clutch disc (1pc)			2,400.00
	Pressure plate (1pc)			3,145.00
	Wiper blades (2pcs)			1,000.00
	Flushing (1pc)			
	Compressor oil (1pc)			
	Silicon oil (5pcs)			
	<b>Total Parts</b>			<b>49,476.00</b>
	<b>Total Labor/Parts</b>			<b>62,976.00</b>
	<b>12% VAT</b>			<b>VAT Inclusive</b>
Total Amount in Words: Sixty Two Thousand Nine Hundred Seventy-Six Pesos Only				<b>62,976.00</b>

Type of vehicle/Plate number: Toyota Revo SGZ 133

Job Completion: 15 calendar Days upon receipt of JO

Equipment/property number:

Payment Term: 30 calendar days from receipt of billing


FUNDS AVAILABLE:  
  
**MERCEDITA C. LAPADA**  
Vice President, Budget Management Department

  
**ROSEMARIEN N. PRINCIPE**  
Authorized Official  
Vice President, Facilities and General Services Department

CONFORME:  
  
**Valley South Motor Works**  
Signature Over Printed Name of Auto Shop / Supplier / Date **11/26/21**

**JOB COMPLETION AND ACCEPTANCE**

This is to certify that the job /repair as stated above has been satisfactorily completed and accepted in good condition

  
**MARLYN ANTHONY C. GALANG**  
Administrative Officer V - FMD **11/30/21**