

**JOB ORDER**

Auto Shop/Supp	Valley South Motor Works	J.O. No.	21.12.0060
Address	1984 Angel Linao St., Brgy. 743, Malate, Manila	Date	12/17/2021
TIN	175-722-874-000	RMRSV No.	2021-068
Telephone/Fax	8404-1631	Date	11/11/2021

Please undertake the following job/repair in accordance with the following terms and conditions:

Particulars	Description	Quantity	Unit Cost	Amount
<b>LABOR</b>				
	For kilometer check up, Tune up and change oil			2,000.00
	Noisy Front Suspension			
	Pull down and check noisy front suspension and replace and replace defective parts			4,500.00
	Defective brake system			
	Replace stock up brake cylinder			1,000.00
	Machine shop job			
	Press out and press in			2,500.00
	Refacing lh and rh brake drum			3,500.00
	For camber and alignment			2,500.00
	<b>Total Labor</b>			<b>16,000.00</b>
<b>PARTS/MATERIALS</b>				
	Engine oil (1 gal.)			1,615.00
	Fuel filter (1 pc.)			450.00
	Oil filter (1 pc.)			425.00
	Air cleaner (1 pc.)			442.00
	Spark plug (4 pcs.)			442.00
	Tie rod end (2 pcs.)			1,650.00
	Tie rod bar (2 pcs.)			3,400.00
	Ball joint upper (2 pcs.)			2,650.00
	Suspension bushing big (2 pcs.)			1,650.00
	Suspension bushing small (2 pcs.)			1,368.00
	Front shock absorber (2 pcs.)			4,860.00
	Ball joint lower (2 pcs.)			3,060.00
	Lh and Rh Lower suspension bushing			1,980.00
	Clamp bushing (2 pcs.)			550.00
	Stabilizer link bushing (8 pcs.)			800.00
	Strut bar bushing (4 pcs.)			1,200.00
	Transmission support (1 pc.)			1,200.00
	Brake cylinder assy. (2 pcs.)			1,530.00
	Brake fluid (1 lt.)			500.00
	<b>Total Parts/Materials</b>			<b>29,772.00</b>
	<b>12% VAT</b>			<b>inclusive</b>

Total Amount in Words: Forty Five Thousand Seven Hundred Seventy Two Pesos Only P **45,772.00**

Type of vehicle/Plate number: Toyota Revo SGS 468 Job Completion: 15 calendar Days upon receipt of JO  
Equipment/property number: Payment Term: 30 calendar days from receipt of billing

**FUNDS AVAILABLE:**  
  
**MERCEDITA C. LAPADA**  
 Vice President, Budget Management Department

  
**ROSEMARIE N. PRINCIPE**  
 Authorized Official  
 Vice President, Facilities and General Services Department

**CONFORME:**  
  
 Valley South Motor Works  
 Signature Over Printed Name of Auto Shop / Supplier / Date

**JOB COMPLETION AND ACCEPTANCE**

This is to certify that the job /repair as stated above has been satisfactorily completed and accepted in good condition

**MARVYN ANTHONY C. GALANG**  
Administrative Officer V - FMD