

TERMS OF REFERENCE

Procurement of Individually Packed Meals for the Celebration of PHILGUARANTEE Anniversary

I. REQUIREMENTS:

Individually food packs for 373 personnel on the agreed date and time of delivery between Jan. 31, 2022 to 02 February 2022, at Jade Building, Sen. Gil Puyat Avenue, Makati City.

Food Requirements:

Viand:	Chicken Quarter
Rice:	Steamed rice
Dessert:	Any of the following: Muffin, Fruits, Caramel Bar
Drinks:	Canned soda
	Table napkins and utensils

(Proposed menus shall be submitted to PHILGUARANTEE for approval)

Other Requirements:

1. Submission of a written statement that the provider complies with the criteria specified under the Technical Specification for Food and Catering Service of GPPB Green Public Procurement.
2. Submission of a copy of environmental policy signed by the Chief Executive Director or counterpart and indicate how it is made available to guests and staff personnel.
3. Submission of written statement declaring compliance with the requirements on waste and packaging. Pictures of packaging samples or internal waste reduction management initiative must be submitted.

II. APPROVED BUDGET FOR THE CONTRACT

The Approved Budget for the Contract is One Hundred Thirty Thousand Five Hundred Fifty (₱130,550.00) inclusive of all applicable taxes and charges.

ATTY. RONCES ANNE S. REYES-DE LEON
OIC, HRODD

