PHILGUARANTEE
Philippine Guarantee Corporation

PSSD/BAC-RFQ No. 2022-017

REQUEST FOR QUOTATION

1. The Philippine Guarantee Corporation (PHILGUARANTEE) invites for the procurement of services for the Printing of PHILGUARANTEE Letterhead and Mailing Envelope. Please see attached Terms and Specifications.

2. Approved Budget for the Contract is **Pesos: Seventy-Two Thousand Three Hundred Thirty-Eight and 85/100 (Php72,338.85),** inclusive of all applicable taxes**.**

3. Partial quotation is not allowed.

4. All interested suppliers may submit signed quotation at the BAC Secretariat, Second Floor, Jade Bldg., 335 Sen. Gil J. Puyat Ave., Makati City, and/or through telefax no. 8-8897-3232 and/or bacsecretariat@philguarantee.gov.ph on or before **2:00 p.m.** of **February 21, 2021** together with the following documentary requirements:

    - Mayor's /Business Permit;
    - PhilGEPS Registration Number: and
    - Omnibus Sworn Statement (download from this link: https://gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement(Revised).docx

    * For individual providers, the BIR Certificate of Registration shall be submitted in lieu of Mayor's Permit.

    ** Valid Certificate of Platinum Membership may be submitted in lieu of Mayor's Permit and PhilGEPS Registration Number.

5. Pursuant to Section 6.2 of the GPPB Resolution No. 09-2020 dated 7 May 2020, the PE is allowed to accept Expired Business or Mayor's permit with Official Receipt of renewal application, subject to submission of Business or Mayor's permit after award of contract but before payment.

6. Pursuant to Section 6.3 of the GPPB Resolution 09-2020 dated 7 May 2020, the PE is allowed to accept Unnotarized Omnibus Sworn Statement subject to compliance therewith after award of contract but before payment.

7. In the event two or more of the bidders have been determined as Lowest Calculated and Responsive Quotation (LCRQ), the End-user shall roll a dice to break the tie in the presence of the concerned bidder's representative (physically or via video conferencing). The bidder with the highest number shall be declared as the winning bidder. The absence of the concerned bidder's representative shall not nullify the proceeding.

8. For further inquiries, please contact Ms. Rosemarie N. Principe or Ms. Karenina V. Joaquin at 8-897-3294/8-897-3288 or at bacsecretariat@philguarantee.gov.ph.

9. The PHILGUARANTEE Bids and Awards Committee reserves the right to reject any or all Bids/quotations or waive any required formality therein or to accept such offers as may be considered most advantageous to the Corporation.

IAN A. BRIONES
Chairperson
Bids and Awards Committee

15 February 2022