PHILGUARANTEE
Philippine Guarantee Corporation

PSSD/BAC-RFQ No. 2022-026

**REQUEST FOR QUOTATION**

1. The Philippine Guarantee Corporation (PHILGUARANTEE) invites for the procurement for the supply of Ink Cartridges for HP Printer and Toners for Fuji Xerox. Please see attached Terms and Specifications.

2. Approved Budget for the Contract is **Pesos: Seventy-Eight Thousand Eighty-Eight (Php78,088.00)**, inclusive of all applicable taxes**.**

3. All interested suppliers may submit signed quotation at the BAC Secretariat, Second Floor, Jade Bldg., 335 Sen. Gil J. Puyat Ave., Makati City, and/or through telefax no. 8-8897-3232 and/or bacsecretariat@philguarantee.gov.ph on or before **2:00 p.m.** of **March 10, 2022** together with the following documentary requirements:

    - Mayor's /Business Permit; and
    - PhilGEPS Registration Number.

    ** For individual providers, the BIR Certificate of Registration shall be submitted in lieu of Mayor's Permit.

4. Pursuant to Section 6.2 of the GPPB Resolution No. 09-2020 dated 7 May 2020, the PE is allowed to accept Expired Business or Mayor's permit with Official Receipt of renewal application, subject to submission of Business or Mayor's permit after award of contract but before payment.

5. For further inquiries, please contact Ms. Rosemarie N. Principe or Ms. Karenina V. Joaquin at 8-897-3294/8-897-3288 or at bacsecretariat@philguarantee.gov.ph.

6. The PHILGUARANTEE Bids and Awards Committee reserves the right to reject any or all Bids/quotations or waive any required formality therein or to accept such offers as may be considered most advantageous to the Corporation.

**IAN A. BRIONES**
Chairperson
Bids and Awards Committee

4 March 2022