



TERMS OF REFERENCE

SUPPLY AND INSTALLATION OF PROTECTIVE CLEAR ACRYLIC PARTITIONS FOR BDO TOWERS OFFICE CONFERENCE TABLE

I. Specifications

- a. Conference table size measurement: BDO Towers Office– 170cm x 720cm;
- b. Thickness of clear acrylic partition: 4.5mm thick;
- c. Minimum design requirement:
 - Height of acrylic partition: two (2) feet;
 - 100cm width per partition; and
 - With 30cm overhang from both sides of the table
- d. Other requirements:
 - Clear acrylic partition must be collapsible and movable; and
 - Supplier/s must conduct actual measurement as basis for their design prior to submission of proposal.
- e. Terms of Delivery: 30 calendar days after receipt of Job Order
- f. Terms of Payment: 30 calendar days after complete delivery of the items.

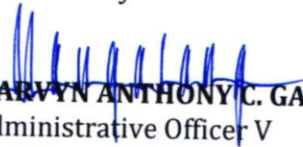
II. Approved Budget for the Contract

The Approved Budget for the Contract is **Fifty-Three Thousand Two Hundred Seventy-Five Pesos only (₱ 53,275.00)**, inclusive of all applicable taxes, chargeable against the Corporate Operating Budget for CY 2022.

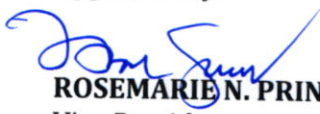
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