

**PROCUREMENT FOR THE SUPPLY OF HP INK CARTRIDGE
AND FUJI XEROX TONERS**

1. Item Descriptions and Specifications:

	Item Description	Quantity
1	Ink Cartridge for HP 3635 Deskjet Printer Color: Black	3 Cartridges
2	Ink Cartridge for HP 3635 Deskjet Printer Color: Tri-Color	3 Cartridges
3	Toner for Fuji Xerox DPCP305 Color: Black (CT201632)	4 Cartridges
4	Toner for Fuji Xerox DPCP305 Color: Cyan (CT201633)	2 Cartridges
5	Toner for Fuji Xerox DPCP305 Color: Magenta (CT201634)	2 Cartridges
6	Toner for Fuji Xerox DPCP305 Color: Yellow (CT201635)	2 Cartridges

2. Terms of Delivery:

30-45 calendar days upon receipt of PO

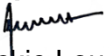
3. Terms of Payment:

30 days after completed delivery


4. Approved Budget for the Contract:

The approved budget for the contract is **Seventy-Eight Thousand Eighty-Eight Pesos Only (₱78,088.00)**, chargeable against the Corporate Operating Budget for CY 2022.

Prepared by


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Approved by


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