



## TERMS OF REFERENCE

Repair of PHILGUARANTEE Service Vehicle:  
2009 Honda C-RV, A/T, gasoline with plate number NXI 938

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### I. SCOPE OF WORK

- a) Labor: Labor Services: Replacement of parts, Machine shop: press in and out, Wheel alignment;
- b) Provide the following: Shock absorber front (2pcs), Shock absorber rear (2pcs), Shock mounting (2pcs), Suspension bushing big (2pcs), Suspension bushing small (2pcs), Stab link (2pcs), Clamp bushing(2pcs); and
- c) Provide the required parts and supplies for the above Scope of Works.

II. **TERMS OF DELIVERY:** 15 calendar days upon receipt of Job Order.  
(Delivery of repaired vehicle should be on business days only)

III. **TERMS OF PAYMENT:** 30 calendar days from receipt of billing.

### IV. APPROVED BUDGET FOR THE CONTRACT (ABC):

The Approved Budget for the Contract is **Thirty-Six Thousand Nine Hundred Ninety Pesos only (36,990.00)**, inclusive of all applicable taxes, chargeable against the Corporate Operating Budget for CY 2022.

Prepared by:

  
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Approved by:

  
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