



**TERMS OF REFERENCE**

Preventive Maintenance of PHILGUARANTEE Service Vehicle:  
2010 Mitsubishi Montero A/T, Diesel with plate no. PPI 625

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**I. SCOPE OF WORK**

- a) Labor: Check, replace, and adjust brakes;
- b) Provide the following: Brake pad (1set), Brake shoe (1set), Brake cleaner (1pc); and
- c) Provide the required parts and supplies for the above Scope of Works.

**II. TERMS OF DELIVERY:** 15 calendar days upon receipt of Job Order.  
(Delivery of repaired vehicle should be on business days only)

**III. TERMS OF PAYMENT:** 30 calendar days from receipt of billing.

**IV. APPROVED BUDGET FOR THE CONTRACT (ABC):**

The Approved Budget for the Contract is **Eight Thousand Six Hundred Eighty-Five Pesos only (8,685.00)**, inclusive of all applicable taxes, chargeable against the Corporate Operating Budget for CY 2022.


Prepared by:

  
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