



REPUBLIC OF THE PHILIPPINES  
 Trade and Investment Development Corporation of the Philippines  
 17<sup>th</sup> Floor Citibank Tower, Citibank Plaza, Valero St. 1226 Makati City  
 Tel. No 885-4700 / Fax # 893-4852  
 TIN: 000-597-323-000 NV

FM-L3-AD-12  
 Revision 0  
 Effectivity: June 15, 2016

**JOB ORDER**

**SUPPLIER INFORMATION**

**FLEETSERV, INC.**  
 2F Chongson Building No. 6 12th Avenue, Brgy. Socorro, Cubao,  
 Quezon City PH  
 028-862-419-300

PHONE/FAX:  
 ATTENTION:

**TRANSACTION INFORMATION**

Status: JO  
 JO NO: 1240000628  
 JO Date: 30-Jun-2022  
 PAYMENT TERMS: 30 Days

Please deliver within 1-7 calendar days upon receipt of this order the following items to the General Services Department, Trade and Investment Development Corporation of the Philippines, 17th Floor Citibank Tower, Citibank Plaza, Valero St., Makati City

Item No.	Qty	Unit	Articles / Description	Unit Cost	Total Cost	VAT	Net Value
	1	PCS	Additional Works/Parts for the Repair of Toyota Innova SJP 422: Evaporator/ Cooling Coil Front	2,675.00	2,675.00	321.00	2,996.00
	1	PCS	Evaporator/ Cooling Coil Rear	2,579.46	2,579.46	309.54	2,889.00
<b>TOTAL QTY ORDER: 2</b>				<b>TOTAL:</b>	<b>5,254.46</b>	<b>630.54</b>	<b>5,885.00</b>

Funds Available:

P 5,885.00

*[Signature]*  
 Mercedes Cadavero Lipada  
 Dept Head (VP) - Budget Management Department

RECOMMENDING APPROVAL:

*[Signature]*  
 Rosemarie Nicolas Principe  
 Dept Head (VP) - Facilities and General Services Department

APPROVED

*[Signature]*  
 Alan Adamar Briones  
 Group Head (Senior VP) - Corporate Shared Services Group

Please submit upon delivery four (4) copies each of your Invoice/Delivery Receipt showing our P.O. No., two (2) copies each of Certificate of Registration of Business Name, the Articles of Incorporation, in case of corporations and Vat Registration Certificate.

If you fail to comply with your delivery commitment, or if the materials that you will deliver are not in accordance with your c/jor and will be rejected by the requestor, award will be given to the next lowest bidder or purchase of said materials will be made in the open market and the difference in price to be charged against you.

Delay in delivery of the above items is subject to penalty of 1/10 of 1% of the total value of the Order each day of delay. Please return duplicate copy thereof to the Office duly signed by your authorized representative.

In case this matter is referred to an attorney-at-law for collection or legal action, you agree to pay the sum equivalent to ten percent (10%) of the amount involved but in no case less than Twenty Thousand Pesos (P 20,000.00) for and as attorney's fees and the cost of litigation.

The venue of court action, whether commenced by either of the parties, shall be laid exclusively in the proper court of Makati City.

This agreement is subject to such additional terms that the parties may agree upon in writing.

REFERENCE OF PRICES:

RECEIVED ORIGINAL PURCHASE ORDER:

REFERENCE REQUISITION NO. \_\_\_\_\_  
 DATE \_\_\_\_\_

BIR PERMIT NO: 059-CBA-051912-00628

DATE ISSUED: 19-MAR-2012

SERIES NO: 40000001 to 40009999

*[Signature]*  
**BERNADETTE S. CELIS**

Business Manager  
 FleetSERV Inc.

Phone 7585 4358 / Fax 7239 4340  
 Mobile 09175378886

*[Signature]*  
 7/5/2022