

**PHILIPPINE GUARANTEE CORPORATION
BIDS AND AWARDS COMMITTEE**

RESOLUTION NO. 2022-128

WHEREAS, the Facilities and General Services Department (FGSD) requested the Bids and Awards Committee (BAC) for the procurement of **Office Supplies Requirements of PHILGUARANTEE for the Second Quarter of 2022** with an Approved Budget for the Contract (ABC) of **Pesos: One Hundred Twenty-Two Thousand Seven Hundred Ninety-Four and 40/100 (Php122,794.40)**, inclusive of applicable taxes;

WHEREAS, CFA:105-2022 in the amount of **Pesos: One Hundred Twenty-Two Thousand Seven Hundred Ninety-Four and 40/100 (Php122,794.40)**, was issued by the Budget Management Department (BMD) for this purpose;

WHEREAS, the requested procurement is under the approved Philippine Guarantee Corporation Annual Procurement Plan (APP) for FY 2022, viz:

Procurement Program/Project	Mode of Procurement	Estimated Budget (MOOE)
Common Office Supplies	NP-53.5 Agency-to-Agency	Php4,395,925.90

WHEREAS, in order to promote economy and efficiency, alternative methods of procurement may be resorted to in accordance with Section 48.1 of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184 or the Government Procurement Reform Act, such as in this case;

WHEREAS, pursuant to Section V.C.1.b of Annex H of the 2016 Revised IRR of RA No. 9184, Shopping shall be employed for the procurement of ordinary or regular office supplies and equipment not available in the DBM-PS, in the amount not to exceed the One Million Pesos (₱1,000,000) for GOCCs;

WHEREAS, Section V.C.2.b.iii and iv of Annex H of the 2016 Revised IRR of RA No. 9184 provides that:

- “iii. Except for those with ABCs equal to Fifty Thousand Pesos (₱50,000.00) and below, RFQs shall be posted for a period of at least three (3) calendar days in the PhilGEPS website, website of the Procuring Entity, if available, and at any conspicuous place reserved for this purpose in the premises of the Procuring Entity.
- “iv. The BAC shall send the RFQs to at least three (3) suppliers of known qualifications, and at least three (3) price quotations must be obtained. This, notwithstanding, those who responded through any of the required postings shall be allowed to participate.”

WHEREAS, the Request for Quotation (RFQ) was posted and sent to the following suppliers on the following dates:

On June 17, 2022 (for June 22, 2022; 10:00 A.M. - Original Deadline)

1. Ban Bee Commercial Inc.;
2. Clockwerk Stationery Trading;
3. Hamco Stationery Co. Inc.;
4. Mostaco Marketing;
5. Office Warehouse, Inc.;
6. Paper Line Enterprises;
7. Pro Pen Office Supplies and Equipment Trading; and
8. ZAB Enterprises.

On June 28, 2022 (for July 4, 2022; 10:00 A.M. - Extended Deadline)

1. AE Samonte Merchandise;
2. Artjohnley Enterprises;
3. Banbee Commercial Co., Inc.;
4. Capri's Office Supplies Trading;
5. Ecosun Pacific Industrial Co.;
6. NMCD Enterprise;
7. Propen Office Supplies and Equipment Trading;
8. RA&J office and School Supplies; and
9. Ryrh Merchandising.

WHEREAS, the following suppliers submitted their quotations on or before the following deadlines:

June 22, 2022; 10:00 A.M. (Original Deadline)

1. Mostaco Marketing received on June 21, 2022, 8:00 A.M.;
2. Hamco Stationery Corporation received on June 22, 2022, 9:28 A.M.

July 4, 2022; 10:00 A.M. (Extended Deadline)

1. RA&J Office and School Supplies received on June 29, 2022, 12:39 P.M.

WHEREAS, the FGSD determined that the quotation of **Mostaco Marketing** in the amount of **Pesos: Ninety-Four Thousand Four Hundred Ninety (Php94,490.00)**, inclusive of applicable taxes to be the **Single Calculated and Responsive Quotation** to the requirements of PHILGUARANTEE (copy of the Memorandum dated July 5, 2022 is attached as Annex "A") and recommended to the BAC its award;

NOW THEREFORE, in consideration of the recommendation of the Facilities and General Services Department, the Bids and Awards Committee resolved to recommend the approval by the Head of the Procuring Entity of the following:

- a. The use of **Shopping** for the procurement of **Office Supplies Requirements of PHILGUARANTEE for the Second Quarter of 2022** with an Approved Budget for the Contract (ABC) of **Pesos: One Hundred Twenty-Two Thousand Seven Hundred Ninety-Four and 40/100 (Php122,794.40)**, and
- b. The award of contract to **Mostaco Marketing** for the procurement of **Office Supplies Requirements of PHILGUARANTEE for the Second Quarter of 2022** in the amount of **Pesos: Ninety-Four Thousand Four Hundred Ninety (Php94,490.00)**, inclusive of all applicable taxes.

Makati City, 11 July 2022.

BIDS AND AWARDS COMMITTEE


IAN A. BRIONES
Chairperson


MELINDA M. ADRIANO
Vice Chairperson


ATTY. DYNAH G. NEPOMUCENO-BAYOT
Member


ATTY. NELIA O. OANDASAN
Member


ARSENIO C. DE GUZMAN
Member

MARVYN ANTHONY C. GALANG
Provisional Member (Technical)

ROSEMARIE N. PRINCIPE
Provisional Member (End-user)

Approved by:


ALBERTO E. PASCUAL
Head of the Procuring Entity

Digitally
Signed by:
Pascual,
Alberto E.