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REPUBLIC OF THE PHILIPPINES
Trade and Investment Development Corporation of the Philippines
 17th Floor Citibank Tower, Citibank Plaza, Valero St. 1226 Makati City
 Tel. No. 885-4700 / Fax # . 893-4852
 TIN: 000-597-323-000 NV

FM-L3-AD-12
 Revision 0
 Effectivity: June 15, 2016

PURCHASE ORDER

SUPPLIER INFORMATION

MOSTACO MARKETING
 118 Almeria Maricelo Villas Quirino Ave. Pulang Lupa Uno PH
 915-524-116-00000

PHONE/FAX:
 ATTENTION:

TRANSACTION INFORMATION

Status: PO
 PO NO: 1240000633
 PO Date: 14-Jul-2022
 PAYMENT TERMS: 30 Days

Please deliver within 7 to 15 working days upon receipt of this order the following item/s to the General Services Department, Trade and Investment Development Corporation of the Philippines, 17th Floor Citibank Tower, Citibank Plaza, Valero St., Makati City.

Item No.	Qty	Unit	Articles / Description	Unit Cost	Total Cost	VAT	Net Value
OFS00001	100	PCS	Ballpen, Black	5.36	535.71	64.29	600.00
OFS00002	100	PCS	Ballpen, Blue	5.36	535.71	64.29	600.00
OFS00172	100	PCS	Battery, AA	11.61	1,160.71	139.29	1,300.00
OFS00173	100	PCS	Battery, AAA	14.73	1,473.21	176.79	1,650.00
OFS00180	600	PCS	CLIPS, binder (Clip foldback) .75"	0.97	580.36	69.64	650.00
OFS00033	600	PCS	CLIPS, binder (clip foldback), 1.25"	1.86	1,116.07	133.93	1,250.00
OFS00032	600	PCS	CLIPS, binder (clip foldback), 1"	1.41	848.21	101.79	950.00
OFS00031	600	PCS	CLIPS, binder (clip foldback), 2"	4.46	2,678.57	321.43	3,000.00
OFS00218	10	BOX	Computer Continuous Form, 1 ply, 280 x 241 mm	1,008.93	10,089.29	1,210.71	11,300.00
OFS00220	30	PCS	Data File Box	81.25	2,437.50	292.50	2,730.00
OFS00221	100	PCS	Data File Folder	96.43	9,642.86	1,157.14	10,800.00
CLS00029	50	CAN	Disinfectant Spray	327.68	16,383.93	1,966.07	18,350.00
OFS00202	20	BTL	Glue, all purpose	87.50	1,750.00	210.00	1,960.00
CL00031	30	CAN	Insecticide, aerosol type	294.64	8,839.29	1,060.71	9,900.00
OFS00094	5	SET	Looseleaf Cover	1,485.71	7,428.57	891.43	8,320.00
OFS00014	50	PCS	Pen Pentel, Black	10.71	535.71	64.29	600.00
OFS00015	50	PCS	Pen Pentel, Blue	10.71	535.71	64.29	600.00
OFS00018	50	PCS	Whiteboard Marker, Black	15.18	758.93	91.07	850.00
OFS00019	50	PCS	Whiteboard Marker, Blue	15.18	758.93	91.07	850.00
OFS00195	60	PAD	Note Pad, Stick On, 2" x 3"	14.29	857.14	102.86	960.00
	60	PAD	Note Pad, Stick On, 3"x4"	22.32	1,339.29	160.71	1,500.00
OFS00089	100	SET	Folder Divider, Yellow	16.96	1,696.43	203.57	1,900.00
OFS00106	20	PCS	Steno Notebook	16.07	321.43	38.57	360.00
OFS00037	25	BOX	Clips, Paper, small	8.93	223.21	26.79	250.00
OFS00036	25	BOX	Clips, Paper, Jumbo	18.75	468.75	56.25	525.00
OFS00013	15	PCS	Pencil Sharpener	245.54	3,683.04	441.96	4,125.00
OFS00043	10	PCS	Puncher	108.04	1,080.36	129.64	1,210.00
OFS00040	20	PCS	Staple Remover	46.43	928.57	111.43	1,040.00
OFS00042	20	PCS	Stapler Swingline	83.93	1,678.57	201.43	1,880.00
OFS00104	10	PCS	Record Book 300 Pages	120.54	1,205.36	144.64	1,350.00
OFS00105	10	PCS	Record Book 500 Pages	156.25	1,562.50	187.50	1,750.00
OFS00178	10	BOX	Rubber Band	123.21	1,232.14	147.86	1,380.00

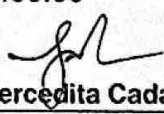
TOTAL QTY ORDER: 3630	TOTAL:	84,366.07	10,123.93	94,490.00
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Funds Available:


**RECOMMENDING
APPROVAL:**

APPROVED

P 94,490.00



Mercedita Cadavero Lapada
Dept Head (VP) - Budget Management
Department



Rosemarie Nobles Principe
Dept Head (VP) - Facilities and
General Services Department



Ian Alamar Briones
Group Head (Senior VP) - Corporate
Shared Services Group

Please submit upon delivery four (4) copies each of your Invoice/Delivery Receipt showing our P.O. No., two (2) copies each of Certificate of Registration of Business Name, the Articles of Incorporation, in case of corporations and Vat Registration Certificate.

If you fail to comply with your delivery commitment, or if the materials that you will deliver are not in accordance with your offer and will be rejected by the requisitioner, award will be given to the next lowest bidder or purchase of said materials will be made in the open market and the differences in price to be charged against you.

Delay in delivery of the above item/s is subject to penalty of 1/10 of 1% of the total value of this Order each day of delay. Please return duplicate copy hereof to this Office duly signed by your authorized representative.

In case this matter is referred to an attorney-at-law for collection or legal action, you agree to pay the sum equivalent to ten percent (10%) of the amount involved but in no case less than Twenty Thousand Pesos (P 20,000.00) for and as attorney's fees and the cost of litigation.

The venue of court action, whether commenced by either of the parties, shall be laid exclusively in the proper court of Makati City.

This agreement is subject to such additional terms that the parties may agree upon in writing.

REFERENCE OF PRICES:

RECEIVED ORIGINAL PURCHASE ORDER:

JOJIE R. VILLINA
SOLE PROPRIETOR

REFERENCE REQUISITION NO.

DATE

7/19/2012

BIR PERMIT NO: 050-CBA-031912-000628

DATE ISSUED: 19-MAR-2012

SERIES NO: 40000001 to 40009999