

### REQUEST FOR QUOTATION


1. The Philippine Guarantee Corporation (PHILGUARANTEE) invites for the procurement of Seven (7) units of Paper Shredder. Please see attached Terms and Specifications.
2. Approved Budget for the Contract is **Pesos: One Hundred Ninety-Six Thousand (Php196,000.00)**, inclusive of all applicable taxes.
3. All interested suppliers may submit signed quotation at the BAC Secretariat, Second Floor, Jade Bldg., 335 Sen. Gil J. Puyat Ave., Makati City, and/or through telefax no. 8-8897-3232 and/or [bacsecretariat@philguarantee.gov.ph](mailto:bacsecretariat@philguarantee.gov.ph) on or before **10:00 a.m. of September 16, 2022** together with the following documentary requirements:

- Mayor's /Business Permit; and
- PhilGEPS Registration Number.

\*\* For individual providers, the BIR Certificate of Registration shall be submitted in lieu of Mayor's Permit.

\*\* Valid Certificate of Platinum Membership may be submitted in lieu of Mayor's Permit and PhilGEPS Registration Number.

4. Pursuant to Section 6.2 of the GPPB Resolution No. 09-2020 dated 7 May 2020, the PE is allowed to accept Expired Business or Mayor's permit with Official Receipt of renewal application, subject to submission of Business or Mayor's permit after award of contract but before payment.
5. In the event two or more of the bidders have been determined as Lowest Calculated and Responsive Quotation (LCRQ), the End-user shall roll a dice to break the tie in the presence of the concerned bidder's representative (physically or via video conferencing). The bidder with the highest number shall be declared as the winning bidder. The absence of the concerned bidder's representative shall not nullify the proceeding.
6. For further inquiries, please contact Ms. Karenina V. Joaquin at 8-897-3293/8-897-3288 or at [bacsecretariat@philguarantee.gov.ph](mailto:bacsecretariat@philguarantee.gov.ph).
7. The PHILGUARANTEE Bids and Awards Committee reserves the right to reject any or all Bids/quotations or waive any required formality therein or to accept such offers as may be considered most advantageous to the Corporation.

  
**MELINDA M. ADRIANO**  
Vice Chairperson  
Bids and Awards Committee

12 September 2022