

**PHILIPPINE GUARANTEE CORPORATION
BIDS AND AWARDS COMMITTEE**

R E S O L U T I O N N O. 2023-024

WHEREAS, the Facilities and General Services Department (FGSD) requested the Bids and Awards Committee (BAC) for the procurement of **Various Office Supplies for the First Quarter of 2023** with an Approved Budget for the Contract (ABC) of **Pesos: Two Hundred Twenty-Five Thousand Four Hundred (Php225,400.00)**, inclusive of applicable taxes;

WHEREAS, CFA:026-2023 in the amount of **Pesos: Two Hundred Twenty-Five Thousand Four Hundred (Php225,400.00)**, was issued by the Budget Management Department (BMD) for this purpose;

WHEREAS, the requested procurement is under the approved Philippine Guarantee Corporation Annual Procurement Plan (APP) for FY 2023, viz:

Procurement Program/Project	Mode of Procurement	Estimated Budget (MOOE)
Common Office Supplies not available with DBM-PS	Shopping	Php1,059,559.78

WHEREAS, in order to promote economy and efficiency, alternative methods of procurement may be resorted to in accordance with Section 48.1 of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184 or the Government Procurement Reform Act, such as in this case;

WHEREAS, pursuant to Section V.C.1.b of Annex H of the 2016 Revised IR of RA No. 9184, Shopping shall be employed for the procurement of ordinary or regular office supplies and equipment not available in the DBM-PS, in the amount not to exceed the One Million Pesos (₱1,000,000) for GOCCs;

WHEREAS, Section V.C.2.b.iii and iv of Annex H of the 2016 Revised IRR of RA No. 9184 provides that:

- “iii. Except for those with ABCs equal to Fifty Thousand Pesos (₱50,000.00) and below, RFQs shall be posted for a period of at least three (3) calendar days in the PhilGEPS website, website of the Procuring Entity, if available, and at any conspicuous place reserved for this purpose in the premises of the Procuring Entity.

- iv. The BAC shall send the RFQs to at least three (3) suppliers of known qualifications, and at least three (3) price quotations must be obtained. This, notwithstanding, those who responded through any of the required postings shall be allowed to participate.”

WHEREAS, the Requests for Quotations (RFQ) were posted and sent to the following suppliers on February 14, 2023:

1. 347 School Office Supplies, Inc. (Angelica Ann Allamen);
2. Artjohnley Enterprises;
3. Ban Bee Commercial Inc.;
4. Clockwerk Stationery Trading;
5. Ecosun Pacific Industrial Co.;
6. Hamco Stationery Co. Inc.;
7. JT Office Supplies & Equipment (Joseph Transmonte);
8. Mostaco Marketing;
9. Pro Pen Office Supplies and Equipment Trading;
10. RA&J office and School Supplies (Robert Antonio); and
11. ZAB Enterprises.

WHEREAS, the following suppliers submitted their quotations before the deadline of February 20, 2023; 10:00 A.M.;

1. Primetek International Non-Specialized Wholesale Trading received on February 20, 2023, 9:45 A.M.;
2. Jarise Non Specialized Wholesale Trading received on February 20, 2023, 03:13 A.M.;
3. Ban Bee Commercial Co., Inc. received on February 17, 2023, 3:57 P.M.;
4. Triple RG Consumer Goods Trading received on February 17, 2023, 2:26 P.M.;
5. Hamco Stationery Corporation received on February 17, 2023, 2:22 P.M.;
6. Mostaco Marketing received on February 16, 2023, 9:33 A.M.; and
7. ZAB Enterprises Inc. received on February 15, 2023, 1:02 P.M.

WHEREAS, the FGSD determined that the quotation of **Mostaco Marketing** in the amount of **Pesos: One Hundred Sixty-One Thousand Three Hundred Six (Php161,306.00)**, inclusive of applicable taxes to be the **Lowest Calculated and Responsive Quotation** to the requirements of PHILGUARANTEE (copy of the Memorandum dated February 20, 2023 is attached as Annex "A") and recommended to the BAC its award;

NOW THEREFORE, in consideration of the recommendation of the Facilities and General Services Department, the Bids and Awards Committee resolved to recommend the approval by the Head of the Procuring Entity of the following:

- a. The use of **Shopping** for the procurement of **Various Office Supplies for the First Quarter of 2023** with an Approved Budget for the Contract (ABC) of **Pesos: Two Hundred Twenty-Five Thousand Four Hundred (Php225,400.00)**, inclusive of applicable taxes; and
- b. The award of contract to **Mostaco Marketing** for the procurement of **Various Office Supplies for the First Quarter of 2023** in the amount of **Pesos: One Hundred Sixty-One Thousand Three Hundred Six (Php161,306.00)**, inclusive of all applicable taxes.

Makati City, 01 March 2023.

BIDS AND AWARDS COMMITTEE


MELINDA M. ADRIANO
Chairperson

ATTY. DYNAH GLADY NEPOMUCENO BAYOT
Vice Chairperson


IAN A. BRIONES
Member



ATTY. NELIA O. OANDASAN
Member


ARSENIO C. DE GUZMAN
Member

ARTURO E. BARRIOS
Provisional Member (Technical)

MARVYN ANTHONY C. GALANG
Provisional Member (End-user)

Approved by:


ALBERTO E. PASCUAL
Head of the Procuring Entity

Digitally
Signed by:
Pascual,
Alberto E.