

JOB ORDER

SUPPLIER INFORMATION

Name : JAJA TRADING
 Address : 111 8th Ave., Brgy. 59, Zone 6, Caloocan City PH
 TIN No. : 241-522-251-000
 Contact No. : 427-3697
 Contact Person : Judith D. Dagucan
 PHILGEPS No. : 78243
 SEC No. : N/A
 DTI No. : 1600821

TRANSACTION INFORMATION

JO No. : 1240000757
 JO Date : 27-Jul-23
 Payment Terms : 15 Calendar Days
 Mode of Procurement : Small Value Procurement
 Delivery Period (DP) : 60 Calendar days
 Start of DP : after approval of sample
 Place of Delivery : PHILGUARANTEE Main Office
 Delivered To : Strategy Management & Communications Dept.

ITEM No.	QTY.	UNIT	ITEMS/ DESCRIPTION	UNIT COST	TOTAL UNIT COST	VAT	CONTRACT COST
	350	PCS	Lot 2: Customized Hard Kraft Board Notebook Cover With Garter Tie Binder	308.04	107,812.50	12,937.50	120,750.00
	250	PCS	Lot 5: Customized Vegan Leather Expandable Tote Bag With Kraft Paper Cardboard Gift Bag	803.57	200,892.86	24,107.14	225,000.00
TOTAL QUANTITY OF ORDER: 600				TOTAL:	₱308,705.36	₱37,044.64	₱345,750.00


(TOTAL AMOUNT IN WORDS) Pesos: Three Hundred Forty-Five Thousand Seven Hundred Fifty

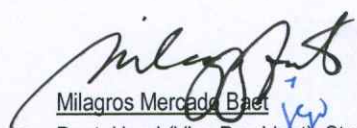
Funds Available:

Php 345,750.00

RECOMMENDING APPROVAL:

APPROVED:


Marites Saducos Cabias
 Officer-In-Charge
 Budget Management Department


Milagros Mercado Baet
 Dept. Head (Vice President), Strategy
 Management and Communications Department


Ian A. Briones
 Group Head (Senior Vice President)
 Corporate Services Group

Please submit upon delivery four (4) copies each of Supplier's Invoice/Delivery Receipt showing our J.O. No., two (2) copies each of Certificate of Registration of Business Name, the Articles of Incorporation, in case of corporations and VAT Registration Certificate.

In case this matter is referred to an attorney-at-law for collection or legal action, you agree to pay the sum equivalent to ten percent (10%) of the amount involved but in no case less than Twenty Thousand Pesos (P 20,000.00) for and as attorney's fees and the cost of litigation.

The venue of court action, whether commenced by either of the parties, shall be laid exclusively in the proper court of Makati City.

The Supplier guarantees the quality of work stipulated in this Job Order and shall make good any defect in materials and workmanship, which may appear or may be discovered or found within thirty (30) days from the date of completion of work.

Should the Supplier fail to complete the work stipulated in this Job Order within the specified duration, or within the extension granted, if any, which extension should be granted in writing by this Office, the Supplier shall be subject to penalty of 1/10 of 1% of the total value of this Order each day of delay.

The Supplier shall pay all taxes, fees and dues that shall become due as a result of the work subject of this Job Order.

The terms under the General Conditions of the Contract (GCC) for the procurement of goods issued by the GPPB, whenever applicable and not inconsistent, shall form part of this JO.

The following documents shall be deemed to form and be read and construed as integral part of this Job Order, viz.: (1) Scope of Work/Terms of Reference/Technical Specification; (2) Winning Bidder's Proposal; and (3) Request for Quotation.


The Supplier agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the JO contract.

The Supplier shall pay taxes in full and on time before entering into, and for the duration of the JO. The supplier's failure to comply shall entitle PHILGUARANTEE to suspend payment for services rendered or goods delivered.

Please return duplicate copy hereof to this Office duly signed by the Supplier's authorized representative.

This agreement is subject to such additional terms that the parties may agree upon in writing.

Conforme:



Signature over Printed Name of Supplier

REFERENCE OF PRICES : _____

REFERENCE REQUISITION No. : _____

RECEIVED ORIGINAL JOB ORDER : _____

DATE : AUG. 15, 2023

BIR PERMIT No.: 050-CBA-031912-000628

DATE ISSUED: 19 March 2012

SERIES No.: 40000001 to 4000999