



PHILGUARANTEE

Philippine Guarantee Corporation

NOTICE TO PROCEED

JUN 30 2023

MS. GINA T. RIOSA

Product Specialist

Philcopy Corporation

793 J. P. Rizal Ave., Poblacion,
Makati City

Dear Ms. Riosa:

This refers to the Notice of Award issued to you for the procurement of toner cartridges for Kyocera printers for the Second (2nd) Quarter of CY 2023.

Relative thereto, notice is hereby given to your company for the execution of the terms and conditions of the contract/PO/JO as herein attached.

You may coordinate with Ms. Jackie Lou M. Eugenio of Facilities and General Services Department at jlmuegenio@philguarantee.gov.ph for other concerns relevant to this requirement.

Please acknowledge receipt and acceptance of this Notice by signing on the space provided below and return the signed copy to this office the soonest possible time.

Thank you.

Sincerely,


ALBERTO E. PASCUAL

President and CEO

I acknowledge receipt of this Notice on :

Name of Representative of the Bidder :

Authorized Signature :

6/30/2023

GINA RIOSA

