

**PHILIPPINE GUARANTEE CORPORATION
BIDS AND AWARDS COMMITTEE**

R E S O L U T I O N N O . 2 0 2 3 - 1 7 3

WHEREAS, the Facilities and General Services Department (FGSD) requested the Bids and Awards Committee (BAC) for the procurement of **Office Supplies for the Third Quarter of 2023** with an Approved Budget for the Contract (ABC) of **Pesos: One Hundred Twenty Thousand Seven Hundred (Php120,700.00)**, inclusive of applicable taxes;

WHEREAS, pursuant to BAC Resolution 2023-116A, the HOPE approved the use of Alternative Method of Procurement – Shopping for the procurement of Various Office Supplies for the Third Quarter CY 2023 with an Approved Budget for the Contract (ABC) of Pesos: One Hundred Twenty Thousand Seven Hundred (Php120,700.00), inclusive of applicable taxes;

WHEREAS, CFA:104-2023 in the amount of **Pesos: One Hundred Twenty Thousand Seven Hundred (Php120,700.00)**, was issued by the Budget Management Department (BMD) for this purpose;

WHEREAS, the requested procurement is under the approved Philippine Guarantee Corporation Annual Procurement Plan (APP) for FY 2023 – Updated as of June 30, 2023, viz:

Procurement Program/Project	Mode of Procurement	Estimated Budget (MOOE)
Common Office Supplies not available with DBM-PS	Shopping	Php1,059,559.78

WHEREAS, Section V.C.2.b.iii and iv of Annex H of the 2016 Revised IRR of RA No. 9184 provides that:

- “iii. Except for those with ABCs equal to Fifty Thousand Pesos (P50,000.00) and below, RFQs shall be posted for a period of at least three (3) calendar days in the PhilGEPS website, website of the Procuring Entity, if available, and at any conspicuous place reserved for this purpose in the premises of the Procuring Entity.
- iv. The BAC shall send the RFQs to at least three (3) suppliers of known qualifications, and at least three (3) price quotations must be obtained. This, notwithstanding, those who responded through any of the required postings shall be allowed to participate.”

WHEREAS, the Requests for Quotation (RFQ) were posted and sent to the following suppliers on August 15, 2023:

- 1. Asterden Supplies and Gen, Merchandise Corp.;
- 2. Ban Bee Commercial Inc.;

3. Gear Four Trading Corporation;
4. Hamco Stationery Co. Inc.;
5. Jarise Non-Specialized Wholesale Trading;
6. JT Office Supplies & Equipment (Joseph Transmonte);
7. Kkai Trading;
8. KDN Sales Corporation (Lorrey Oledan);
9. Mostaco Marketing;
10. RA&J office and School Supplies (Robert Antonio); and
11. Triple RG Consumer Goods Trading.

WHEREAS, the following suppliers submitted their quotations before the deadline of August 18, 2023; 10:00 A.M. (PhST);

1. Group 5 Computer Products & Supplies, Inc. received on August 15, 2023, 6:12 P.M.;
2. Mostaco Marketing received on August 16, 2023, 8:00 A.M.;
3. Ban Bee Commercial Co., Inc. received on August 16, 2023, 12:02 P.M.;
4. Triple RG Consumer Goods Trading received on August 17, 2023, 11:25 P.M.;
5. Clockwerk Stationery Trading received on August 18, 2023, 7:00 A.M.;
6. Halden General Merchandise received on August 18, 2023, 9:39 A.M.; and
7. Zab Enterprises Inc. received on August 18, 2023, 9:48 A.M.

WHEREAS, the FGSD determined that the quotation of **Mostaco Marketing** in the amount of **Pesos: Eighty-Two Thousand Seven Hundred Seventy-Six (Php82,776.00)**, inclusive of applicable taxes to be the **Lowest Calculated and Responsive Quotation** to the requirements of PHILGUARANTEE (copy of the Memorandum dated August 23, 2023 is attached as Annex "A") and recommended to the BAC its award;

NOW THEREFORE, in consideration of the recommendation of the Facilities and General Services Department, the Bids and Awards Committee resolved to recommend the approval by the Head of the Procuring Entity of the award of contract to **Mostaco Marketing** for the procurement of **Office Supplies for the Third Quarter of 2023** in the amount of **Pesos: Eighty-Two Thousand Seven Hundred Seventy-Six (Php82,776.00)**, inclusive of all applicable taxes.

Makati City, 21 September 2023.

BIDS AND AWARDS COMMITTEE



ATTY. NELIA O. OANDASAN
Chairperson



ARSENIO C. DE GUZMAN
Vice Chairperson

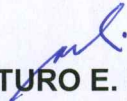


ATTY. RONCES ANNE S. REYES-DE LEON
Member



TERESITO CAYO A. BUTARDO
Member

ESTRELLITA N. TESORO
Member



ARTURO E. BARRIOS
Provisional Member (Technical)

MARVYN ANTHONY C. GALANG
Provisional Member (End-user)

Approved by:


ALBERTO E. PASCUAL

Head of the Procuring Entity

Digitally
Signed by:
Pascual,
Alberto E.