

TERMS OF REFERENCE

Preventive Maintenance of PHILGUARANTEE Service Vehicle:
Toyota Innova with conduction sticker no. S3Z 673, S4R 418, S3L 053, S3P 149 and Toyota Corolla
Cross S4X 421

I. SCOPE OF WORK

Toyota Innova S3Z 673 (P16,150.00)

- a) Labor: For kilometer checkup;
- b) Provide the following: Brake fluid (2L), Element sub-assy AI (1pc), Gasket (1pc) Oil filter (1pc), Engine oil 4L (2pcs), Diesel engine flush (1btl), Differential gear oil (3L), Element Assy, fuel filter (1pc), Brake cleaner (1btl), Power steering fluid (1L), Miscellaneous PMS (1 lot); and
- c) Provide the required parts and supplies for the above Scope of Works.

Toyota Innova S4R 418 (P17,100.00)

- a) Labor: For kilometer checkup;
- b) Provide the following: Oil filter (1pc), Brake fluid (1L), Gasket (1pc), Engine oil (8L), Fuel filter (1pc), Differential Gear Oil (3L), Diesel injector cleaner (1 bottle), Diesel engine flush (1 bottle), Element sub-assy, ai (1pc), Brake cleaner (1 bottle), Power Steering Fluid (1 bottle), Miscellaneous PMS (1 lot); and
- c) Provide the required parts and supplies for the above Scope of Works.

Toyota Innova S3L 053 (P17,550.00)

- a) Labor: For kilometer checkup (35,000Km), Air care service, Inspect and clean brakes;
- b) Provide the following: Oil filter (1pc), Gasket (1pc), Engine oil (8L), Element, air refiner (1pc), Diesel engine flush (1 bottle), Diesel injector cleaner (1 bottle), Brake cleaner (1 bottle), Aircon cleaner (1 lot), Bactaklenz (7ml), BG Fuel system drier (1 bottle), BG Frigi fresh (1 can), BG stop squeal (1 bottle), Miscellaneous PMS (1 lot); and
- c) Provide the required parts and supplies for the above Scope of Works.



Toyota Innova S3P 149 (₱26,800.00)

- a) Labor: For kilometer checkup, Air care service, Clean and adjust brakes, Car care;
- b) Provide the following: Oil filter (1pc), Gasket (1pc), Engine oil (8L), Diesel engine flush (1 bottle), Diesel injector cleaner (1 bottle), Brake cleaner (1 bottle), Aircon cleaner (1 lot), Bactaklenz (7ml), BG Fuel system drier (1 bottle), BG Frigi fresh (1 can), BG stop squeal (1 bottle), Element, air refiner (1pc), Backup sensor (1pc), Engine room cleaner (1 lot), Engine room coat (1 bottle), TMP POL PMS (1 lot), Miscellaneous PMS (1 lot); and
- c) Provide the required parts and supplies for the above Scope of Works.

Toyota Corolla Cross S4X 421 (₱10,100.00)

- a) Labor: For kilometer checkup;
- b) Provide the following: Gas injector cleaner (1pc), Gasket (1pc), Oil filter (1pc), Engine oil (5L), Engine flush (pc), Brake cleaner (1pc), Element sub-assy, air cleaner (1pc), Miscellaneous (1pc); and
- c) Provide the required parts and supplies for the above Scope of Works.

II. TERMS OF DELIVERY: 30 calendar days upon receipt of Notice to Proceed.
(Delivery of repaired vehicle should be on business days only)

III. TERMS OF PAYMENT: Cash on delivery.

IV. WARRANTY PERIOD: 60 days upon completion of Job Order.

V. APPROVED BUDGET FOR THE CONTRACT (ABC):

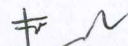
The Approved Budget for the Contract is **Eighty-Seven Thousand Seven Hundred Pesos only (P87,700.00)**, inclusive of all applicable taxes, chargeable against the Corporate Operating Budget for CY 2023.

Prepared by:



EARL TIMOTHY C. MOJICA
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Facilities and Maintenance Division

Reviewed by:



ARIES JOSEPH R. LEYNES
Officer-in-Charge
Facilities and Maintenance Division

Approved by:



MARVYN ANTHONY C. GALANG
Vice President
Facilities and General Services Department

Conforme:

Printed Name and Signature of Bidder:
Date

